



HIGHLINE WATER DISTRICT
Board Workshop Meeting Minutes
August 27, 2024

ATTENDEES		(Strikeouts indicate absence)
Commissioners	HWD Staff	HWD Attorney(s)
Polly Daigle	Jeremy DelMar, General Manager	Eric Frimodt – Inslee Best
Todd Fultz - Remote	Anne Paige, Finance/Admin Manager	CONSULTANTS
Daniel Johnson	Phil Hite, Operations Manager	
Vince Koester	Logan Wallace, Engineering Supervisor	GUESTS
Kathleen Quong-Vermeire	Carryn Frye, EA/Contract Coordinator	

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	August 21, 2024				
WARRANTS					
Fund Name	Fund No.	Scheduled Payment Date	Vouchers	Total Amount	
Maintenance	09-075-0010	08/14/2024	30427 - 30443	\$ 16,418.97	
Construction	09-075-3030	08/21/2024	902797 - 902798	\$ 10,573.57	
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Direct Deposit – Payroll	09-075-0010	08/16/2024	08/23/2024	\$ 95,273.70	
Payroll Tax	09-075-0010	08/16/2024	08/28/2024	\$ 35,898.92	
Dept of Retirement	09-075-0010	08/16/2024	08/26/2024	\$ 21,439.26	
Deferred Compensation	09-075-0010	08/16/2024	08/23/2024	\$ 7,188.67	
HRA VEBA	09-075-0010	08/16/2024	08/23/2024	\$ 15,244.02	
HSA Equity Account	09-075-0010	08/16/2024	08/23/2024	\$ 138.41	
Dept of Revenue – B & O Taxes	09-075-0010	08/16/2024	08/26/2024	\$ 111,816.06	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting in person or remotely.



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5. RESOLUTIONS/MOTIONS

Resolution 24-8-27A authorizing partial termination of easement, King County Recording #20170530000685. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. EXECUTIVE SESSION

An executive session was convened pursuant to RCW 42.30.110(i) potential litigation to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. Before convening the executive session at 9:13 a.m., President Quong-Vermeire advised the executive session would be 10 minutes concluding at 9:23am. The Commissioners, General Manager, Administrative Manager, Operations Manager, Engineering Supervisor, and attorney, Eric Frimodt, attended the executive session. At 9:23 a.m., the executive session was extended 10 minutes to 9:33 a.m. At 9:33 a.m., the executive session was extended 5 minutes to 9:38 a.m. At 9:38 a.m., the executive session concluded, and the open meeting was reconvened with no action taken.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:38 a.m.

BOARD OF COMMISSIONERS

Signed by:

Kathleen Quong-Vermeire

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Kathleen Quong-Vermeire, President

DocuSigned by:

Vince Koester

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Vince Koester, Secretary

DocuSigned by:

Polly Daigle

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Polly Daigle, Commissioner

Signed by:

Todd Fultz

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Todd Fultz, Commissioner

Signed by:

Daniel Johnson

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Daniel Johnson, Commissioner