



**HIGHLINE WATER DISTRICT
Board Workshop Meeting Minutes
June 25, 2024**

ATTENDEES		(Strikeouts indicate absence)
Commissioners	HWD Staff	HWD Attorney(s)
Polly Daigle	Jeremy DelMar, General Manager	
Todd Fultz	Anne Paige, Finance/Admin Manager	CONSULTANTS
Daniel Johnson	Phil Hite, Operations Manager	
Vince Koester	Logan Wallace, Engineering Supervisor	GUESTS
Kathleen Quong-Vermeire	Carryn Frye, EA/Contract Coordinator	

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes: June 8, 2024				
WARRANTS				
Fund Name	Fund No.	Scheduled Payment Date	Vouchers	Total Amount
Maintenance	09-075-0010	06/24/2024	30172 - 30226	\$ 612,083.32
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Department of Revenue	09-075-0010	05/31/2024	06/25/2024	\$ 92,242.87
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting in person or remotely.

5. RESOLUTIONS/MOTIONS

Resolution 24-6-25A authorizing Developer Extension Agreement SeaTac Apartments – 20220 International Blvd SeaTac, WA. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 24-6-25B authorizing Developer Extension Shiferaw Short Plat – S 222nd St Des Moines, WA. Motion duly made and seconded. After discussion, the motion carried unanimously.



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5. RESOLUTIONS/MOTIONS

Resolution 24-6-25C amending Highline Water District Codebook (HWDC) to create and Accessory Dwelling Unit (ADU) Water Service Policy. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. OTHER

Logan Wallace

6.1 Project 22-1 King County Sound to Trail Relocation – Engineering Supervisor, Logan Wallace, updated the Board that the water portion of the Project is nearing completion. They are performing the final connection today and will install the final couple of hydrants this week.

Phillip Hite

6.2 Des Moines Treatment Plant (DMTP) Onsite Hypochlorite Generation Unit – Operations Manager, Phillip Hite, informed the Board that the new onsite chlorine generator is installed and running at the DMTP. The old unit was relocated to the McMicken site.

6.3 Daupler Answering Service – Hite informed the Board that a kick-off meeting for the District’s new answering service, Daupler, will take place next week. The new service will provide a better customer and staff experience, streamlining the on-call and notification process.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:19 a.m.

BOARD OF COMMISSIONERS

DocuSigned by:
Kathleen Quong-Vermeire
48FCA92C4558440
Kathleen Quong-Vermeire, President

DocuSigned by:
Vince Koester
Vince Koester, Secretary

DocuSigned by:
Polly Daigle
Polly Daigle, Commissioner

DocuSigned by:
Todd Fultz
Todd Fultz, Commissioner

DocuSigned by:
Daniel Johnson
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Daniel Johnson, Commissioner