

HIGHINE WATER DISTRICT King County, Washington

RESOLUTION 23-1-24B

RESOLUTION AUTHORIZING THE ACQUISITION OF SOFTWARE LICENSE AND THE IMPLEMENTATION, SUPPORT AND MAINTENANCE OF CASELLE, INC. FOR AN ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE SYSTEM

WHEREAS, the District's current resource and financial software is nearing the end of its useful life, and a suitable replacement is necessary to continue operations within the Finance Department; and,

WHEREAS, the Board of Commissioners, per Resolution 22-12-21C, approved the 2023 Budget which included the replacement software in the Capital Asset Purchase budget; and,

WHEREAS the District prepared and advertised a Request for Proposals from vendors for Enterprise Resources Planning (ERP) software and implementation services in the Daily Journal of Commerce on November 8, 2022, and November 22, 2022; and,

WHEREAS, the District received four (4) proposals that were reviewed and evaluated by the District's Management and Finance team; and,

WHEREAS, upon completion of the review, Management recommended the ERP software by Caselle, Inc. to the Board of Commissioners as the best overall system for the District's overall investment; and,

WHEREAS, Legal has reviewed the Contract proposal by Caselle, Inc. and Management recommends its approval.

NOW, THEREFORE, BE IT RESOLVED:

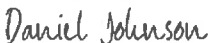



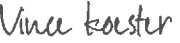
1. The Board of Commissioners authorizes the General Manager or designee to enter into an agreement with Caselle®, Inc. for the acquisition of software license and the implementation, support, and maintenance of the Caselle® software for a not-to-exceed amount of \$116,958.00, plus tax and any direct travel expenses for District hosted onsite training as identified in the proposal.
2. Lighthouse Consulting, the District's IT consultant, is authorized to proceed with data conversion and other services, as necessary, to support the implementation of the new software on a time-and-materials basis.
3. The General Manager is authorized a contingency of up to \$25,000 for changes in the conversion and implementation that may occur during the project.
4. The General Manager and/or Legal is authorized to make minor changes to the contract, if required.

**HIGHLINE WATER DISTRICT
King County, Washington**

RESOLUTION 23-1-24B

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at a Regular Open Public Meeting held this **24th** day of **January 2023**.

BOARD OF COMMISSIONERS

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Daniel Johnson , President	Yea	Nay	Abstain
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Kathleen Quong-Vermeire , Secretary	Yea	Nay	Abstain
DocuSigned by:  7BD086DD746D4ED...	<u> </u> x	<u> </u>	<u> </u>
Polly Daigle , Commissioner	Yea	Nay	Abstain
DocuSigned by:  6728D379F2E440D...	<u> </u> x	<u> </u>	<u> </u>
Todd Fultz , Commissioner	Yea	Nay	Abstain
DocuSigned by:  382D4CB9A38F421...	<u> </u> x	<u> </u>	<u> </u>
Vince Koester , Commissioner	Yea	Nay	Abstain