



HIGHLINE WATER DISTRICT Regular Board Meeting Minutes April 20, 2022

ATTENDEES			(Strikeouts indicate absence)
Commissioners	HWD Staff	HWD Attorney(s)	
Polly Daigle	Matt Everett, General Manager		
Todd Fultz	Jeremy DeMar, Assistant General Manager	CONSULTANTS	
Daniel Johnson - remote	Anne Paige, Finance/Administrative Manager		
Vince Koester	Phil Hite, Operations Manager	GUESTS	
Kathleen Quong-Vermeire	Mary Fossos, Project Coordinator, CIPs		
	Caryn Frye, Senior Accounting Specialist		

1. CALL TO ORDER

President Daigle called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	April 4, 2022				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	Total Amount	
Maintenance	09-075-0010	04/13/2022	27450 - 27453	\$ 12,588.34	
Maintenance	09-075-0010	04/20/2022	27454 - 27508	\$ 189,710.61	
Construction	09-075-3030	04/13/2022	902633 - 902633	\$ 2,636.94	
Construction	09-075-3030	04/20/2022	902634 - 902636	\$ 217,550.35	
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount	
Payroll Tax	09-075-0010	04/01/2022	04/13/2022	\$ 36,713.44	
Direct Deposit – Payroll	09-075-0010	04/01/2022	04/08/2022	\$ 91,116.76	
Dept of Retirement	09-075-0010	04/01/2022	04/11/2022	\$ 21,736.79	
Dept of Retirement - Deferred Compensation	09-075-0010	04/01/2022	04/08/2022	\$ 7,453.00	
Health Equity (KC-BEN105)	09-075-0010	04/01/2022	04/08/2022	\$ 133.69	
HRA VEBA (KC-BEN60)	09-075-0010	04/01/2022	04/08/2022	\$ 10,340.84	
Department of Labor & Industries	09-075-0010	04/07/2022	04/27/2022	\$ 6,792.97	
Department of Licensing – Dyed Diesel Fuel	09-075-0010	04/07/2022	04/07/2022	\$ 393.82	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting in-person or remotely.



**HIGHLINE WATER DISTRICT
Regular Board Meeting Minutes
April 20, 2022**

5. RESOLUTIONS/MOTIONS

Motion 22-4-20(1) authorizing the District to contribute up to \$5,000 in legal fees to assist with appeal made by Westwater Construction against the decision by Labor and Industries to impose the plumber prevailing wage for ductile iron water main work. Motion duly made and seconded. After discussion the motion carried unanimously. Reference Item 6.4.

6. STAFF/COMMISSIONERS/OTHER

Phil Hite

6.1 1st Pl SW & S 200th St Water Main Replacement – District crews completed the project in conjunction with the City of Normandy Park’s overlay program.

S 200th & 2nd Ave S Water Main Replacement – District crews have installed the main and are taking water samples.

Woodmont Drive & S 263rd Water Main Replacement – District crews will begin the main replacement the first week of May in conjunction with the Des Moines overlay program.

Anne Paige

6.2 1st Quarter Financial Statements – The financial statements will be discussed at the 4/26/22 Board Workshop.

6.3 Senior Accounting Specialist Position – Four applicants will be interviewed next week.

Jeremy DelMar

6.4 Westwater Construction vs. US Labor & Industries - Pipefitters/Plumbers Prevailing Wage Pay
Westwater Construction appealed a decision that they should have to pay pipefitters the same pay as plumbers. WASWD is participating in the appeal and has requested water districts to assist with the appeal by contributing to the legal costs. The decision by L & I will significantly impact the costs of future capital improvement projects. Action Taken: See Item 5, Motion 22-4-20(1).

6.5 GPS Unit Stolen – A field worker discovered the GPS Unit was stolen when on a job site. The District has submitted a claim for the loss and will be purchasing a replacement. The Board should expect to see a charge for the cost of a new unit while staff works out a claim for the replacement unit.

6.6 Radio Club Antenna – Commissioner Quong-Vermeire asked for an update. Jeremy said he is working with the attorney on provisions for terms and will be drafting an agreement.

Matt Everett

6.7 SPU Proposed Contract Amendments – Matt is working on contract negotiations with other purveyors twice a month.



**HIGHLINE WATER DISTRICT
Regular Board Meeting Minutes
April 20, 2022**

There being no further business of the District, President Daigle concluded the meeting at 9:16 a.m.

BOARD OF COMMISSIONERS

DocuSigned by: <i>Polly Daigle</i> <small>78DC86DD748D45D...</small>	x			
Polly Daigle, President	Yea	Nay	Abstain	
DocuSigned by: <i>Daniel Johnson</i> <small>6E7D4CD7088E4C7...</small>	x			
Daniel Johnson, Secretary	Yea	Nay	Abstain	
DocuSigned by: <i>Todd Fultz</i> <small>8728D378F2E446D...</small>	x			
Todd Fultz, Commissioner	Yea	Nay	Abstain	
DocuSigned by: <i>Vince Koester</i> <small>38CF3E3D2D7D408...</small>	x			
Vince Koester, Commissioner	Yea	Nay	Abstain	
DocuSigned by: <i>Kathleen Quong-Vermeire</i> <small>48ECA32C4556410...</small>	x			
Kathleen Quong-Vermeire, Commissioner	Yea	Nay	Abstain	