



HIGHLINE WATER DISTRICT Regular Board Meeting Minutes July 21, 2021

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS Polly Daigle - remote Todd Fultz - remote Daniel Johnson - remote Vince Koester Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Assistant General Manager Anne Paige, Finance/Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) CONSULTANTS GUESTS

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes: July 7, 2021

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Construction	09-075-3030	07/14/2021	902544 - 902544	\$ 111.16
Maintenance	09-075-0010	07/14/2021	26547 - 26549	\$ 11,094.26
Construction	09-075-3030	07/21/2021	902545 - 902548	\$ 1,131,761.93
Maintenance	09-075-0010	07/21/2021	26550 - 26601	\$ 711,236.01
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount
Payroll Tax	09-075-0010	07/09/2021	07/21/2021	\$ 31,358.64
Direct Deposit – Payroll	09-075-0010	07/09/2021	07/16/2021	\$ 79,641.77
Dept of Retirement	09-075-0010	07/09/2021	07/19/2021	\$ 20,320.92
Dept of Retirement - Deferred Compensation	09-075-0010	07/09/2021	07/16/2021	\$ 5,595.50
Health Equity (KC-BEN96)	09-075-0010	07/09/2021	07/16/2021	\$ 278.12
Health Equity (KC-BEN105)	09-075-0010	07/09/2021	07/16/2021	\$ 127.03
HRA VEBA (KC-BEN60)	09-075-0010	07/09/2021	07/16/2021	\$ 8,541.88
Dept of Licensing–Dyed Diesel Fuel User Tax	09-075-0010	07/09/2021	07/16/2021	\$ 365.15
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting remotely.



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5. RESOLUTIONS/MOTIONS

Motion 21-7-21(1) duly made and seconded to amend the Highline Water District Code, Section 6.04.020 Water/Miscellaneous Rates, Table 2 Monthly Meter Base Rates to include a discount for Sr. Citizens Disabled and/or Low-Income customers that are served by a 1" meter. After discussion, the motion carried unanimously. See Item 6.4.

6. STAFF/COMMISSIONERS/ATTORNEY

Anne Paige

- 6.1 Long-Term Health Care - The District's VEBA manager (Gallagher) and Allstate Insurance are working on a potential option for long-term health care plan.
- 6.2 2nd Quarter Financial Report - Anne will email the Commissioners the report this week for discussion at the 7/27/21 Board Workshop

Jeremy DelMar

- 6.3 Project 18-5 34th Ave S Water Main Replacement - Jeremy informed the Board that a resolution will be presented at the 7/27/21 Workshop to authorize an interlocal agreement with the City of SeaTac. The District will be replacing approximately 2,000 LF of water main between S 160th St & S 166th St.
- 6.4 Sr. Citizens Disabled and/or Low-Income Customers Monthly Meter Base Rate Discount - The District currently has a discount for Sr. Citizens Disabled and/or Low-Income customers that are served by 5/8" and 3/4" meters. Jeremy discussed with the Board to include 1" meters. Discussion ensued. Action Taken: See Item 5, Motion 21-7-21(1).
- 6.5 2022 SPU Wholesale Water Rates - Will be discussed at a future Board meeting.

Kathleen Quong-Vermeire

- 6.6 Construction near Marvista Elementary - Kathleen wanted to know if the District was involved in the construction. Jeremy will investigate and update the Board.

Daniel Johnson

- 6.7 Project 19-1 2019 AC Water Main Replacement (North Hill) - Dan had a conversation with Matt Mahoney, candidate for the Des Moines City Council. Mr. Mahoney said that a substantial number of residents had positive comments amount the District's water main project on the North Hill.



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There being no further business of the District, President Fultz concluded the meeting at 9:18 a.m.

BOARD OF COMMISSIONERS

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Todd Fultz, President

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Polly Daigle, Secretary

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Daniel Johnson, Commissioner

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Vince Koester, Commissioner

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Kathleen Quong-Vermeire, Commissioner