



**Highline Water District
Board Workshop Meeting Minutes
January 26, 2021**

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Polly Daigle - remote	Matt Everett, General Manager	
Todd Fultz - remote	Jeremy DelMar, Engineering and Operations Manager	CONSULTANTS
Daniel Johnson - remote	Anne Paige, Finance/Administrative Manager	
Vince Koester	Mary Fossos, Project Coordinator, CIPs	GUESTS
Kathleen Quong-Vermeire - remote		

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes: January 20, 2021				
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	01/27/2021	25998 - 26017	\$ 584,305.00
Construction	09-075-3030	01/27/2021	902458 - 902460	\$ 427,451.19
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting remotely.

5. RESOLUTIONS/MOTIONS

No resolutions or motions presented at the meeting.

6. OTHER

Jeremy DelMar

6.1 Pressure Wash 1.0 MG Elevated Tank at Mansion Hill – The low bid received by the District is over \$15,000. Jeremy mentioned that contracts over \$15,000 require Board approval. Discussion ensued. A resolution to amend HWDC 2.08.015 and HWDC 2.16.080 to increase the amount the General Manager is authorized to approve to \$25,000 plus sales tax, will be presented at the 2/3/21 meeting for the Board’s consideration.

Anne Paige

6.2 Year-End Financials – In progress.

Matt Everett

6.3 Seattle Public Utilities (SPU) Wholesale Water Contract – Matt is reviewing the proposed draft from SPU.

Kathleen Quong-Vermeire

6.4 Commissioners’ February Calendar – Mary will email the calendar today.



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There being no further business of the District, President Fultz concluded the meeting at 9:07 a.m.

BOARD OF COMMISSIONERS



Todd Fultz, President



Polly Daigle, Secretary



Daniel Johnson, Commissioner



Vince Koester, Commissioner



Kathleen Quong-Vermeire, Commissioner