



Highline Water District Regular Board Meeting Minutes August 21, 2019

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Todd Fultz	Matt Everett, General Manager	
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS
Vince Koester	Debra Prior, Administrative Manager	
George Landon	Mary Fossos, Project Coordinator, CIPs	GUESTS
Kathleen Quong-Vermeire		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

MINUTES:	August 7, 2019				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	08/22/19	24170 - 24208	\$ 984,670.63	
Construction	09-075-3030	08/22/19	902262 - 902267	\$ 214,332.97	
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	08/09/19	08/21/19	\$ 29,325.13	
Direct Deposit – Payroll	09-075-0010	08/09/19	08/16/19	\$ 77,700.59	
Dept of Retirement	09-075-0010	08/09/19	08/19/19	\$ 23,113.16	
Dept of Retirement - Deferred Compensation	09-075-0010	08/09/19	08/20/19	\$ 4,023.50	
Health Equity (KC-BEN96)	09-075-0010	08/09/19	08/16/19	\$ 274.99	
Health Equity (KC-BEN105)	09-075-0010	08/09/19	08/16/19	\$ 128.82	
Health Equity (KC-GEN238)	09-075-0010	08/09/19	08/16/19	\$ 37.21	
HRA VEBA (KC-BEN60)	09-075-0010	08/09/19	08/16/19	\$ 4,995.39	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 19-8-21A Resolution authorizing an Interlocal Agreement with Southwest Suburban Sewer District to allow SWSSD to obtain water from HWD's hydrants and allow HWD to discharge water to SWSSD's sewer system. Motion duly made and seconded. After discussion, the motion carried unanimously.



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6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

- 6.1 McMicken Well Repairs - McMicken is back on line and operational. The District will take water samples for synthetic & volatile organic compounds as required by the DOH and EPA in the upcoming weeks.
- 6.2 Mansion Hill Contaminated Soils Remediation - The General Contractor, T Bailey, received three quotes for a full export of the soils. The estimated costs to load, haul, and lawful disposal was \$399,772.85. Staff will present a resolution to execute a change order at a future Board meeting to authorize proceeding with the remediation.
- 6.3 Leak on 18" water main at S 216th St & 18th Ave S - On Monday (8/19/19), Districts crews discovered a leak on a section of water main on S 216th St. Upon excavation, the crew discovered the water main to be steel instead of cast iron as indicated on the as-builts. Steel mains are susceptible to corrosion and premature failure. The District believed all steel main had been replaced. After making repairs and re-pressurizing the main another leak occurred. A second repair was made yesterday. There was evidence of additional leaks on the main. The main is 11 feet deep and crews are potholing to verify the extent of the steel main. District staff may recommend to the Board to declare an emergency to replace the main with ductile iron pipe to mitigate a future main break and prevent damage to the existing City's infrastructure. The District Engineer requested a quote from Ceccanti (contractor for City of Des Moines). A resolution to declare an emergency may be presented to the Board at the 8/27/19 Board Workshop.

Matt Everett

- 6.4 WASWD Fall Conference (9/18/19-9/20/19) - Matt informed the Commissioners that are attending the conference to make sure to confirm their hotel reservations. Greg has experienced some difficulties with hotel staff, who informed him the hotel is "overbooked" during the conference.
- 6.5 9/5/19 - Seattle Operating Board Meeting - The meeting will be held at the Lake Youngs Treatment Plant with a tour of the facility after lunch. Matt and Kathleen plan to attend the meeting.
- 6.6 Federal Way Excise Tax Lawsuit - On behalf of Highline, Midway Sewer and Lakehaven, an appeal of the ruling in favor of the City of Federal Way was filed to the Supreme Court for direct review. On 8/7/19 the District's attorney informed staff that the Washington State Supreme Court accepted direct review of the appeal.

Kathleen Quong-Vermeire

- 6.7 Constituents & Coffee Event - Kathleen informed the Board and staff that she has been invited to the event by Senator Keiser from the 33rd District. The information will be forwarded to the other Commissioners if they are interested in attending.



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There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:41 a.m.


BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President



Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner



George Landon, Commissioner