



**Highline Water District
Board Workshop Meeting Minutes
May 28, 2019**

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)	
Todd Fultz	Matt Everett, General Manager		
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS	
Vince Koester	Debra Prior, Administrative Manager		
George Landon	Mary Fossos, Project Coordinator, CIPs	GUESTS	
Kathleen Quong-Vermeire			

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	May 15, 2019			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	05/30/19	23899 - 23924	\$ 43,137.33
Construction	09-075-3030	05/30/19	902227 - 902229	\$ 6,546.24
ELECTRONIC FUNDS TRANSFERS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	05/17/19	05/29/19	\$ 29,959.36
Direct Deposit – Payroll	09-075-0010	05/17/19	05/24/19	\$ 80,048.05
Dept of Retirement	09-075-0010	05/17/19	06/14/19	\$ 46,272.96
Dept of Retirement - Deferred Compensation	09-075-0010	05/17/19	05/24/19	\$ 3,858.50
Health Equity (KC-BEN96)	09-075-0010	05/17/19	05/24/19	\$ 274.99
Health Equity (KC-BEN105)	09-075-0010	05/17/19	05/24/19	\$ 128.82
Health Equity (KC-GEN238)	09-075-0010	05/17/19	05/24/19	\$ 37.21
HRA VEBA (KC-BEN60)	09-075-0010	05/17/19	05/24/19	\$ 5,020.39
Dept of Revenue – B&O Tax	09-075-0010	04/30/19	05/28/19	\$ 59,940.79
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 19-5-28A authorizing Release of Easement – G & B Holdings, LLC (King County Recording No. 20170720000810). Motion duly made and seconded. After discussion, the motion carried unanimously.



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5. RESOLUTIONS/MOTIONS

Resolution 19-5-28B authorizing the General Manager to reward customers that participate in sampling for Lead and Copper Monitoring Rule. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 19-5-28C authorizing staff to release recording of Resolution 13-9-4A with the King County Recorder's Office. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. OTHER

Jeremy DelMar

6.1 City of Burien Franchise Update – The District's attorney from Inslee Best was informed by the City of Burien that they no longer want to negotiate terms for a franchise with the District. The City wants to be able to charge a utility tax which the District opposes. Also, the City was opposed to the District's infrastructure relocation terms.

6.2 SPU Partial Services Contract – A meeting was held last week (5/23/19) at the District to discuss the current terms of the contract and sharing of SCADA information. SPU is not opposed to the District purchasing water from Lakehaven Water & Sewer District. SPU in the future would like to end purveyors seeking to reduce water purchases.

Debbie Prior

6.3 2018 Annual Report – The report will be filed with the State Auditor this week.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:28 a.m.


BOARD OF COMMISSIONERS


Kathleen Quong-Vermeire, President


Vince Koester, Secretary


Todd Fultz, Commissioner


Daniel Johnson, Commissioner


George Landon, Commissioner