



Highline Water District Regular Board Meeting Minutes March 6, 2019

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best CONSULTANTS	

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	February 26, 2019				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	03/07/19	23648 - 23676	\$ 122,621.49	
Construction	09-075-3030	03/07/19	902197 - 902197	\$ 21,979.72	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	02/22/19	03/06/19	\$ 28,972.68	
Direct Deposit – Payroll	09-075-0010	02/22/19	03/01/19	\$ 76,655.53	
Dept of Retirement	09-075-0010	02/22/19	03/15/19	\$ 22,504.73	
Dept of Retirement - Deferred Compensation	09-075-0010	02/22/19	03/01/19	\$ 3,843.50	
Health Equity (KC-BEN96)	09-075-0010	02/22/19	03/01/19	\$ 274.99	
Health Equity (KC-BEN105)	09-075-0010	02/22/19	03/01/19	\$ 128.82	
Health Equity (KC-GEN238)	09-075-0010	02/22/19	03/01/19	\$ 37.21	
HRA VEBA (KC-BEN60)	09-075-0010	02/22/19	03/01/19	\$ 4,995.39	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 19-3-6A commending employee (Brandon Hoesel) for twenty years of service with the District. Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 19-3-6B commending employee (Jeremy DelMar) for ten years of service with the District. Motion duly made and seconded. After discussion the motion carried unanimously.



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6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

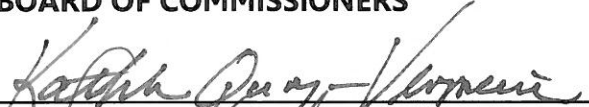
- 6.1 Project 19-3 KDM/PHS & 9th Pl S Water Main Replacement – Staff plans to advertise the project in late March.
- 6.2 Tye Well Pump – The pump is scheduled to be pulled on March 18-19 by PumpTech, Inc. Shannon & Wilson will follow with a video assessment of the pump.
- 6.3 Pump Station 2 – The original horizontal split-case VFD controlled pump for the Des Moines Treatment Plant is failing. The estimated cost is between \$15,000 -\$20,000. A resolution to authorize a contract with PumpTech, Inc. will be presented to the Board at the 3/20/19 meeting.
- 6.4 2018 Water Consumption – The District purchased/produced approximately 2.5 billion gallon of water in 2018. This is about three times the volume of water in Angle Lake.

Debbie Prior

- 6.5 Customer Service Representative Position – New hire Sara Southwick started on 3/1/19.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:19 a.m.

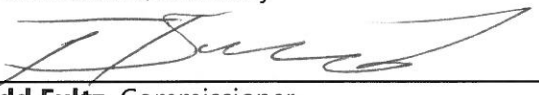
BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President



Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner



George Landon, Commissioner