



Highline Water District Regular Board Meeting Minutes July 18, 2018

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best CONSULTANTS PUBLIC Dick Swaab	

1. CALL TO ORDER

President Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	July 3, 2018 Special Meeting			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	07/19/18	22790 - 22835	\$ 872,682.51
Maintenance	09-075-0010	07/18/18	22836 - 22836	\$ 49,490.71
Construction	09-075-3030	07/19/18	902124 - 902128	\$ 3,395.45
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	06/29/18	07/11/18	\$ 28,549.77
Direct Deposit – Payroll	09-075-0010	06/29/18	07/06/18	\$ 76,983.78
Dept of Retirement	09-075-0010	06/29/18	07/13/18	\$ 21,310.63
Dept of Retirement - Deferred Compensation	09-075-0010	06/29/18	07/06/18	\$ 3,947.50
Health Equity (KC-BEN96)	09-075-0010	06/29/18	07/06/18	\$ 267.94
Health Equity (KC-BEN105)	09-075-0010	06/29/18	07/06/18	\$ 121.91
HRA VEBA (KC-BEN60)	09-075-0010	06/29/18	07/06/18	\$ 6,157.74
Dept of Revenue - Leasehold Tax	09-075-0010	06/30/18	07/27/18	\$ 338.38
Dept of Licensing - Dyed Diesel User Tax	09-075-0010	06/30/18	07/05/18	\$ 344.77
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
3.1	18-7-18A	Resolution accepting an extension to the Water District system (Des Moines Creek Business Park IV)		

4. PUBLIC INPUT

Customer Dick Swaab attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 18-7-18A accepting an extension to the Water District system (Des Moines Creek Business Park IV). This resolution was accepted under the Consent Agenda.

Resolution 18-7-18B appointing Auditing Officers (Matt Everett, Debbie Prior, and Jeremy DelMar). Motion duly made and seconded. After discussion, the motion carried unanimously.



**Highline Water District
Regular Board Meeting Minutes
July 18, 2018**

5. RESOLUTIONS/MOTIONS

Resolution 18-7-18C authorizing surplus of 2004 Ford Explorer. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 18-7-18D authorizing waiving competitive bidding requirements of RCW 57.08.050 for purchasing equipment involving special facilities and market conditions relating to Project 18-4 McMicken Well Repair and authorizing the General Manager to purchase the replacement equipment at the McMicken Well. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 City of Tukwila Intertie – The District's year-to-date water loss is in excess of 20%. We speculate a faulty P.R.V. and meter with the Tukwila Intertie is the culprit causing water to flow from Highline to Tukwila. Tukwila has been selling more water than purchasing from SPU since December 2017. The City and the District have shut off their feeds. District staff will replace the meter and repair the faulty P.R.V.

Matt and Jeremy will meet with the City of Tukwila next week to discuss the water loss and potential revisions to the current intertie agreement.

Matt Everett

6.2 King County Lawsuit (Opposition to Ordinance 18403) – The hearing is scheduled on July 27th (11:00 am) at the King County Courthouse in Seattle.

6.3 Kent Franchise – The District has reached a verbal agreement with the City of Kent. Matt will report to the Board any future updates from the City.

6.4 Janus v. AFSCME – Matt, Debbie, and Jeremy will participate in a webinar today to determine how the Supreme Court's ruling on Janus v. AFSCME will impact the District and the employees that are members of Local 32.

Kathleen Quong-Vermeire

6.5 Commissioner Quong-Vermeire requested the General Manager contact candidates in the 33rd District to see if they were interested in touring the District's facilities.

Vince Koester

6.6 Commissioner Koester informed the Board and staff that he will not be attending the 8/1/18 Board meeting.



**Highline Water District
Regular Board Meeting Minutes
July 18, 2018**

There being no further business of the District, President Johnson concluded the meeting at 9:42 a.m.

BOARD OF COMMISSIONERS

Daniel Johnson, President

Kathleen Quong-Vermeire, Secretary

Todd Fultz, Commissioner

Vince Koester, Commissioner

George Landon, Commissioner