



Highline Water District Board Workshop Meeting Minutes January 24, 2017

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best CONSULTANTS	

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes: January 18, 2017 Board Meeting				
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	01/26/17	20907 - 20941	\$ 321,463.94
Construction	09-075-3030	01/26/17	901970 - 901974	\$ 33,019.40
ELECTRONIC TRANSFER FUNDS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	01/13/17	01/25/17	\$ 26,299.90
Direct Deposit – Payroll	09-075-0010	01/13/17	01/20/17	\$ 63,649.48
Dept of Retirement	09-075-0010	01/13/17	02/15/17	\$ 16,443.22
Dept of Retirement - Deferred Compensation	09-075-0010	01/13/17	01/20/17	\$ 4,017.00
Health Equity (KC-BEN96)	09-075-0010	01/13/17	01/20/17	\$ 264.58
Health Equity (KC-BEN105)	09-075-0010	01/13/17	01/20/17	\$ 111.08
HRA VEBA (KC-BEN60)	09-075-0010	01/13/17	01/20/17	\$ 5,612.10
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
3.1	17-1-24A	Accept developer extension as complete (S445 – Angle Lake Station Parking Garage)		

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS

Resolution 17-1-24A accepting S445 – Angle Lake Station Parking Garage developer extension as complete. This resolution was adopted under the consent agenda.

Motion 17-1-24(1) duly made and seconded to authorize and direct the General Manager to respond to the City of Normandy Park’s franchise proposal with a counter-proposal. Motion carried 4 to 1 with Commissioner Quong-Vermeire voting no. Reference Item 8 – Executive Session.



**Highline Water District
Board Workshop Meeting Minutes
January 24, 2017**

6. SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) AND MASTER TELEMETRY UNIT (MTU) UPGRADE

Jeremy discussed the SCADA and MTU upgrade with the Board. A contract will be presented at a future meeting.

7 OTHER

John Milne

7.1 King County Ordinance 2016-0521 – Milne discussed the increased costs/rental fees to utilities that have infrastructure in King County's right-of-way. A group of attorneys created "Talking Points" and believe the ordinance is illegal. Jim Kuntz, WASWD Executive Director, along with representatives of several utilities attended a meeting with King County staff to express their opposition to the ordinance. Milne stated that at this time, there are 15 water/sewer districts that are willing to participate in WASWD's "Information Gathering" phase. The fees and costs to provide the Legal Services shall be split pro-rata between the Districts for a not-to-exceed amount of \$2,300 per District.

Debbie Prior

7.2 Commissioners Code of Ethics Policy – The Commissioners were provided with a copy of the Ethics Policy for their annual review.

7.3 King County Annual Investment Pool Meeting (Bellevue - 1/25/17) – Debbie plans to attend the meeting and will update the Board at the 2/1/17 meeting.

8. EXECUTIVE SESSION - POTENTIAL LITIGATION Under RCW 42.30.110(1)(i)

Discuss City of Normandy Park Draft Franchise Agreement

Everett requested an executive session to discuss with counsel potential litigation relating to the City of Normandy Park's proposal the District now enter into a franchise agreement with the City for authorization to locate District facilities within the City's rights-of-way. On motion made, seconded and carried unanimously, President Fultz convened an executive session at 9:30 a.m. for that purpose and advised that the executive session would conclude at approximately 9:45 a.m. The commissioners, Everett, Prior, DelMar and Milne then attended the executive session. At 9:45 a.m., the executive session concluded and open public meeting reconvened.

Motion 17-1-24(1)

Following discussion, motion duly made and seconded to authorize and direct the General Manager to respond to the City of Normandy Park's franchise proposal with a counter-proposal. The motion carried 4 to 1 with Commissioner Quong-Vermeire voting no. Everett will keep the Board further advised.



**Highline Water District
Board Workshop Meeting Minutes
January 24, 2017**

There being no further business of the District, President Fultz concluded the meeting at 9:48 a.m.

BOARD OF COMMISSIONERS



Todd Fultz, President



Daniel Johnson, Secretary



Vince Koester, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner