

**Highline Water District  
King County, Washington**

**RESOLUTION 16-11-2D**

**RESOLUTION AMENDING HIGHLINE WATER DISTRICT CODE (HWDC) SECTION 6.04.020, TABLE 5 – HOURLY LABOR & EQUIPMENT CHARGES, TO STANDARDIZE THE METHODOLOGY IN CALCULATING THE CHARGES AND AUTHORIZE STAFF TO MAKE ANNUAL CHANGES EFFECTIVE JANUARY 1 OF EACH YEAR**

**WHEREAS**, Section 6.04.020 Table 5 of the HWDC identifies the District’s charges for labor and equipment; and

**WHEREAS**, the labor and equipment rates can change over time and must be modified to recover the District’s direct and indirect expenses; and

**WHEREAS**, the District desires to standardize the methodology for calculating the labor and equipment charges; and

**WHEREAS**, the labor rate shall be the direct labor expense at Pay Grade Step 7 for the respective job position, plus the indirect expenses including taxes and benefits rounded up to the next whole dollar in effect on January 1 of each year; and

**WHEREAS**, the District will use FEMA rates, where available and in effect on January 1 of each year.


**NOW, THEREFORE, BE IT RESOLVED:**

1. The District will standardize the methodology for calculating the labor and equipment rates as identified above.
2. Staff is authorized to amend the rate schedule identified in Table 5 of HWDC Section 6.04.020 annually on January 1st of each year.
3. Staff shall add the following positions to Table 5: Supervisor and Senior Utility Worker.


**ADOPTED BY THE BOARD OF COMMISSIONERS** of Highline Water District, King County, Washington, at an open public meeting held this **2nd** day of **November 2016**.

**BOARD OF COMMISSIONERS**

  
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**Vince Koester**, President

  
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**Daniel Johnson**, Commissioner

  
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**Kathleen Quong Vermeire**, Commissioner

  
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**Todd Fultz**, Secretary

  
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**George Landon**, Commissioner

**Agenda Item No.:** 5.4  
**Agenda Date:** 11/02/16  
**Reviewed By:** M.E.

Subject: Resolution amending Highline Water District Code (HWDC) section 6.04.020, Table 5 – Hourly Labor & Equipment Charges, to standardize the methodology in calculating the charges and authorize staff to make annual changes effective January 1 of each year

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input type="checkbox"/>

FINANCIAL					
<i>Expenditures?</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<i>Budgeted?</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Amount: \$ _____					

**ATTACHMENTS:**

1. Resolution 16-11-2D

**COMMENTS:**

The District desires to standardize the methodology for calculating the labor and equipment charges.

The labor rate shall be the direct labor expense at Pay Grade Step 7 for the respective job position, plus the indirect expenses including taxes and benefits rounded up to the next whole dollar in effect on January 1 of each year.