



## Highline Water District Board Workshop Meeting Minutes February 24, 2015

ATTENDEES		
<b>COMMISSIONERS</b> Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engr./Ops. Mgr. <del>Debra Prior, Administrative Manager (Training)</del> Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> <del>John Milne, Inslee Best</del>  <b>VISITORS</b>
Strikeouts indicate absence		

**1. CALL TO ORDER**

President Landon called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes:** February 18, 2015 Regular Meeting

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	02/26/15	184507 - 184532	\$ 152,728.54
Construction	09-075-3030	02/26/15	901716 - 901720	\$ 38,499.80

ELECTRONIC FUNDS TRANSFERS				
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount
Payroll Tax	09-075-0010	02/15/15	02/25/15	\$ 24,457.11
Direct Deposit – Payroll (PAY47)	09-075-0010	02/15/15	02/20/15	\$ 61,815.34
Dept of Retirement	09-075-0010	02/15/15	03/13/15	\$ 12,725.93
Dept of Retirement - Deferred Compensation	09-075-0010	02/15/15	02/20/15	\$ 4,083.00
Health Equity (KC-BEN96)	09-075-0010	02/15/15	02/20/15	\$ 197.30
Health Equity (KC-BEN105)	09-075-0010	02/15/15	02/20/15	\$ 88.64
HRA VEBA (KC-BEN60)	09-075-0010	02/15/15	02/20/15	\$ 3,665.50
Dept of Revenue - B&O Tax	09-075-0010	01/31/15	02/26/15	\$ 65,460.50

**CONSENT AGENDA RESOLUTIONS**

Item #	Resolution #	Description
None		

**4. PUBLIC INPUT**

No members of the public attended the meeting

**5. RESOLUTIONS/MOTIONS**

None



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### 6. CIP UPDATES

Project 13-1A Angle Lake Water Main Replacement – The design level is at 90%. Working to obtain the final two (2) required easements from property owners along the east and south portions of the lake.

Five additional easements are necessary on the northwest corner of the lake. If unable to obtain easements at this time, this portion may become a separate project in 2016.

Project 13-1B Military Rd S @ Angle Lake Water Main Replacement – Buno Construction is working on the final punch list items. The District is waiting for the final construction numbers.

Project 14-3 Manhattan View Water Main Replacement – The design level is at 90%. Jeremy was working with City regarding the condition of the roads in the project area and how to equitably fund the restoration (overlay) between the District and the City. The job requires 100% imported backfill material. Also discussed issues with the City's storm drain system. The City requested the District give a presentation of the project to the City Council on March 10, 2015.

### 7. STAFF/COMMISSIONERS/ATTORNEY

#### Jeremy DelMar

7.1 Developer Extensions – Jeremy updated the Board on the active and pending developer extensions and answered questions of the Board.

#### Matt Everett

7.2 2/23/15 WASWD Board Meeting – The following recommendations were discussed at the meeting: (1) Allowing small water/sewer utilities with 100 or less connections to join WASWD at no cost. The smaller utilities would have to pay to join the Municipal Research Services Center; (2) Concluding the Fall and/or Spring Conferences by Friday at 12:00 pm; and (3) Reduce the current quorum from 40% to 30%. The majority of the Board opposed all proposed changes.

#### Kathleen Quong-Vermeire

7.3 House Bill 2148 - An Act relating to the state auditor including allowing for audits to be conducted by a private entity and establishing an appeal process; amending RCW 43.09.245; and adding a new section to chapter 43.09 RCW. Kathleen informed the Board of this proposed legislation and the majority of the Board wanted to take a neutral stance on it.

### 8. OTHER?

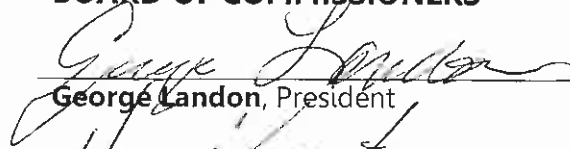
No other items were discussed.

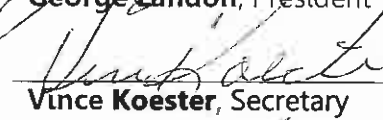


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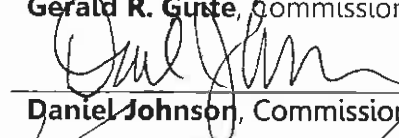
There being no further business of the District, President Landon concluded the meeting at 9:53 a.m.

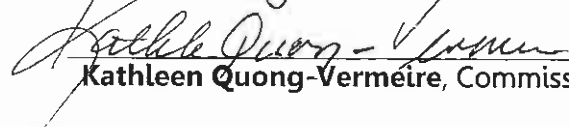
**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
**George Landon, President**

  
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**Vince Koester, Secretary**

  
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**Gerald R. Guite, Commissioner**

  
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**Daniel Johnson, Commissioner**

  
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**Kathleen Quong-Vermeire, Commissioner**