

**HIGHINE WATER DISTRICT
King County, Washington**

RESOLUTION 23-9-18B

RESOLUTION ACCEPTING AS COMPLETE CONSTRUCTION CONTRACT #22-50-04 WITH T BAILEY INC. FOR PROJECT SW22-1 PROVIDE AND INSTALL REPLACEMENT TANK ROOF VENTS AT BOW LAKE TANK, NORTH HILL TANK, AND STAR LAKE TANK

WHEREAS, in June 2021, the Washington State Department of Health (DOH) revised Publication 331-250 *Sanitary Protection of Reservoirs – Vents* updating standards and requiring agencies to repair or replace older, improperly designed reservoir vents that do not adequately protect stored water with a secure, durable air vent; and

WHEREAS, DOH conducted a routine Sanitary Survey of the District to inspect water system facilities, operations, and records to identify conditions that may present a sanitary or public health risk; and

WHEREAS, the DOH identified a Significant Deficiency for air vents located at the Star Lake Tank, North Hill Tank, and Bow Lake Tank, as they are susceptible to windblown contaminants and potential vandalism and must be modified or replaced; and

WHEREAS, by passage of Resolution 22-1-19A, the Board of Commissioners declared an emergency and authorized and directed the General Manager to negotiate, approve, and execute the necessary contract(s) on the District's behalf to have the tank roof vents replaced immediately to address potential threats to public health and the District's water supply; and

WHEREAS, the final construction cost was \$118,564.55 including sales tax. (Exhibit A – Final Pay Request No. 5, incorporated herein by this reference); and

WHEREAS, the District's contractor, T Bailey, Inc. completed the construction per District standards and the Operations Manager recommends final acceptance. The General Manager concurs.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Commissioners accepts as complete, construction Contract #22-50-04 with T Bailey, Inc. for Project SW22-1 Provide and Install Replacement Tank Roof Vents at Bow Lake Tank, North Hill Tank, and Star Lake and recommends final acceptance of the Project, subject to the maintenance period requirements and other Project close-out requirements set forth in the Project Contract.
2. The General Manager or designee is authorized to execute the necessary paperwork to close out this project.

HIGHINE WATER DISTRICT King County, Washington

RESOLUTION 23-9-18B

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an open public meeting held this **18th** day of **September 2023**.

BOARD OF COMMISSIONERS

DocuSigned by:
Daniel Johnson
6E7D4CD708BF4C7...
Daniel Johnson, President
DocuSigned by:
Polly Daigle
78D08BFD748D4ED...
Polly Daigle, Commissioner
DocuSigned by:
Vince Koester
382D4CBBA38F421...
Vince Koester, Commissioner

DocuSigned by:
Kathleen Quong-Vermeire
48FCA32C4556440...
Kathleen Quong-Vermeire, Secretary
DocuSigned by:
Todd Fultz
8729D379E25446D...
Todd Fultz, Commissioner

#03728

DocuSign Envelope ID: 681CCA10-4D60-4180-8D9E-9422D788EB27

CONSTRUCTION FUND

HIGHLINE WATER DISTRICT
RECOMMENDATION OF PAYMENT NO. 5
August 2, 2023

FUND	02
DET	000
POST	000
PROJ	000
CONT	000

FUND	02
DET	000
POST	000
PROJ	000
CONT	000

Owner's Project No.: SW22-1 *South Hill Tank Vent*
 Project Name: TANK VENT REPLACEMENTS AT BOW LAKE, NORTH HILL, STAR LAKE
 Contract Award Date: 03/16/22 *100% Retainage*
 Application Date: 08/02/2023 *\$25,539.09*
 Period Ending: 08/02/2023

Consultant: EVERGREEN COATING ENGINEERS
 Contractor: T BAILEY, INC.
 Contract #: 22-50-04
 Contract for: HIGHLINE WATER DISTRICT
 Application Amount: \$23,219.46

Board of Commissioners

Attached hereto is the Contractor's application for payment for work accomplished under the contract through the date indicated above. The application meets the requirements of the contract documents and includes the Contractor's Certificate stating that all previous payments to him under the Contract have been applied by him to discharge in full all of his obligations in connection with the work covered by all prior applications for payments. In accordance with the contract, the undersigned recommends payment to the Contractor of the amount due as shown below.

HIGHLINE WATER DISTRICT (Owner)
 23828 30th Ave S, Kent, WA 98032

DocuSigned by:
 By: *Jeremy DeMar* 08/03/2023 Date
Jeremy DeMar, P.E.
 Associate General Manager
 By: *Phil Hite* 08/03/2023 Date
 Operations Manager

T BAILEY, INC. (Contractor)
 9628 South Marchis Point Rd, Anacortes, WA 98221

DocuSigned by:
 By: *Bonnie Wurflaw* 08/03/2023 Date
 Contracts Manager

STATEMENT OF WORK

Total Complete To Date (Excludes Sales Tax)

Original Contract Price:	\$	109,500.00
Net Change Orders:	\$	0.00
Current Contract:	\$	109,500.00
Less Complete to Date:	\$	-107,688.06
Amount Remaining on Contract:	\$	1,811.94

Total Due This Estimate

Sub-Total:	\$	23,196.27
Sales Tax (10.1%):	\$	2,342.82
Total:	\$	25,539.09
Less Retainage (10%):	\$	-2,319.63
Amount Due This Payment:	\$	23,219.46

HIGHLINE WATER DISTRICT
 SW22-1 TANK VENT REPLACEMENTS AT BOW LAKE, NORTH HILL, STAR LAKE

CONTRACTOR: I. BAILEY, INC.
 CONTRACT: 22-50-04

PAY REQUEST #: 5
 INVOICE DATE: 08/02/23

ITEM #	ITEM DESCRIPTION	ESTIMATED CONTRACT QUANTITIES			PREV. APPROVED		TOTAL THIS REQUEST		TOTAL TO DATE		ITEM #
		BID QTY	UNIT	UNIT PRICE	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	%	
1A	Bow Lake Tank - Supply Roof Vent	1	LS	\$ 15,500.00	\$ 15,500.00	1.00	\$ 15,500.00	1.00	\$ 15,500.00	100.00%	1A
1B	Bow Lake Tank - Remove Old & Install New Roof Vent	1	LS	\$ 20,000.00	\$ 20,000.00	1.00	\$ 20,000.00	1.00	\$ 20,000.00	100.00%	1B
2A	North Hill Tank - Supply Roof Vent	1	LS	\$ 12,000.00	\$ 12,000.00	1.00	\$ 12,000.00	1.00	\$ 12,000.00	100.00%	2A
2B	North Hill Tank - Remove Old & Install New Roof Vent	1	LS	\$ 20,000.00	\$ 20,000.00	0.00	\$ 20,000.00	1.00	\$ 20,000.00	100.00%	2B
3A	Star Lake Tank - Supply Roof Vent	1	LS	\$ 12,000.00	\$ 12,000.00	1.00	\$ 12,000.00	1.00	\$ 12,000.00	100.00%	3A
3B	Star Lake Tank - Remove Old & Install New Roof Vent	1	LS	\$ 20,000.00	\$ 20,000.00	1.00	\$ 20,000.00	1.00	\$ 20,000.00	100.00%	3B
4	Minor Changes	1	LS	\$ 10,000.00	\$ 10,000.00	0.00	\$ 4,981.79	0.00	\$ 3,196.27		4

Subtotal \$ 109,500.00 ✓
 10.1% Tax \$ 11,059.50
 Subtotal \$ 120,559.50
 Less 10% Retainage \$ (10,950.00) ✓
 Grand Total \$ 109,609.50

Subtotal \$ 84,481.79 ✓
 10.1% Tax \$ 8,533.67
 Subtotal \$ 93,025.46
 Less 10% Retainage \$ (9,449.10) ✓
 Grand Total \$ 84,576.28

Subtotal \$ 29,196.27 ✓
 10.1% Tax \$ 2,942.87 ✓
 Subtotal \$ 25,539.09
 Less 10% Retainage \$ (2,319.53) ✓
 Grand Total \$ 23,219.46 ✓

Subtotal \$ 107,688.06 ✓
 10.1% Tax \$ 10,876.49 ✓
 Subtotal \$ 118,564.55
 Less 10% Retainage \$ (10,768.81) ✓
 Grand Total \$ 107,795.74 ✓

Amount Remaining on Contract \$1,611.04
 Total Change Orders

T BAILEY, INC.

SCHEDULE OF VALUES/PROGRESS BILLING

INVOICE DATE: 8/2/2023
 PAY PERIOD END: 8/7/2023
 PROGRESS PAYMENT #: 686406

HIGHLINE WATER DISTRICT
 Provide and Install Replacement Tank Roof Vents at Bow Lake Tank, North Hill Tank, and Star Lake Tank #22-50-04

ITEM NO.	DESCRIPTION OF ITEM	QUANTITIES	UNIT	PRICE	TOTAL COST	PREVIOUS COMPLETE	PREVIOUS PAID	CURRENT % COMPLETE	CURRENT \$ COMPLETE	\$ THIS BILLING
1	Bow Lake Tank									
A	Supply Only Roof Vents	1	LS	\$ 35,500.00	\$ 35,500.00	100%	\$ 15,500.00	100%	\$ 15,500.00	\$ -
B	Remove Old & Install New Roof Vent	1	LS	\$ 15,500.00	\$ 15,500.00	100%	\$ 20,000.00	100%	\$ 20,000.00	\$ -
WSST	10.1% WSST (location code 1733)				\$ 20,000.00		\$ 3,585.50		\$ 3,585.50	\$ -
2	North Hill Tank									
A	Supply Only Roof Vents	1	LS	\$ 32,000.00	\$ 32,000.00	100%	\$ 12,000.00	100%	\$ 12,000.00	\$ -
B	Remove Old & Install New Roof Vent	1	LS	\$ 20,000.00	\$ 20,000.00	0%	\$ -	100%	\$ 20,000.00	\$ 20,000.00
WSST	10.1% WSST (location code 1709)				\$ 20,000.00		\$ 1,212.00		\$ 3,232.00	\$ 2,020.00
3	Star Lake Tank									
A	Supply Only Roof Vents	1	LS	\$ 32,000.00	\$ 32,000.00	100%	\$ 12,000.00	100%	\$ 12,000.00	\$ -
B	Remove Old & Install New Roof Vent	1	LS	\$ 20,000.00	\$ 20,000.00	100%	\$ 20,000.00	100%	\$ 20,000.00	\$ -
WSST	10.1% WSST (location code 1732)				\$ 20,000.00		\$ 3,232.00		\$ 3,232.00	\$ -
4	Minor Changes					50%	\$ 4,951.79	82%	\$ 8,168.06	\$ 3,196.27
WSST	10.1% WSST (\$322.82 to 1709)				\$ 10,000.00		\$ 504.17		\$ 826.99	\$ 322.82

CURRENT SUBCONTRACT AMOUNT \$ 109,500.00 ✓
 ORIGINAL SUBCONTRACT AMOUNT \$ 109,500.00
 CURRENT CHANGE ORDER AMOUNT \$ -

77.16% \$ 84,481.79 ✓
 98.35% \$ 107,688.06 ✓
 WSST \$ 2,342.82 ✓
 10% RETAINAGE \$ (2,319.63) ✓
\$ 23,219.47

AMOUNT DUE THIS PERIOD
 CHECK DATE
 15-Jun \$ 32,032.00
 20-Jul \$ 43,205.54
 10-Aug \$ 3,332.74

EARNED SUM
 PAY ESTIMATE #1 \$ 32,000.00
 PAY ESTIMATE #2 \$ 43,162.38
 PAY ESTIMATE #3 \$ 3,329.41
 PAY ESTIMATE #4 \$ 6,000.00
 PAY ESTIMATE #5 \$ 23,196.27

REMIT PAYMENT TO:
 T BAILEY, INC.
 9628 South Marchs Point Rd.
 Anacortes, WA 98221
 (360) 293-0682
 (360) 293-3893 Fax

AMOUNT DUE THIS PERIOD	CHECK DATE	AMOUNT DUE	10% RETAINAGE	AMOUNT PAID
\$ 107,688.06		\$ 110,768.81	\$ 30,876.49	\$ 107,795.75
\$ 2,342.82		\$ -	\$ -	\$ -
\$ (2,319.63)		\$ -	\$ -	\$ -
\$ 23,219.47		\$ -	\$ -	\$ -

423,219.46 ✓

23,160.47 -
 2,334.00

003

23.2 4 *



Highline Water District - Vent Replacement

Date: 8/1/2023
COP #: 685-04

ADDITIONAL WORK TO THE CONTRACT: Project Schedule Delay due to Cellular Equipment not removed off 'North Hill Water Tank'

ITEM	DESCRIPTION	QTY	UNITS	LABOR	SERVICES	MAT / INV	SUBCONTRACT	EQUIPMENT	TOTAL
1	Cost Increases Due to Project Delay								
1A	Original Labor Cost - Dec. 2021 - Straight Time	30	HR	\$ (2,460.00)	\$ (120.00)				\$ (2,580.00)
1B	Current Labor Cost - July 2023 - Time and a Half	30	HR	\$ 4,140.00	\$ 360.00				\$ 4,500.00
1C	Original Operated Crane Cost - Nov. 2021	1	LS		\$ (3,667.80)				\$ (3,667.80)
1D	Current Operated Crane Cost - July 2023	1	LS		\$ 4,944.07				\$ 4,944.07
									\$ -
									\$ -
Subtotal				1,660.00	1,516.27				\$ 3,196.27
Mark-Up Rate									\$ -
Subtotal				1,660.00	1,516.27				\$ 3,196.27

CONTRACT TIME EXTENSION: 60 Calendar Days (after vent installation)

Liability Insurance
B&O Tax
Bond

TOTAL = \$ 3,196.27

Comments:

Carryn Frye

From: Bonnie Wardlaw <bwardlaw@tbailey.com>
Sent: Wednesday, August 2, 2023 1:01 PM
To: Phillip Hite; Carryn Frye
Cc: Ryan Broussard; Justin Rawls
Subject: RE: Highline Vent Replacement - T BAILEY PE #04
Attachments: 685 PE#05.pdf; 685 PE#04.pdf

We were able to complete this project today.

Attached please find our proposed final progress billing #5 for the vent replacement project along with a copy of the previously sent (still unpaid) invoice #4.

Please let us know if you need anything further to be able to process both of these for payment.

We will let you know once all of the Affidavit of Wages paid forms have been approved by L&I.

Thank you,

Bonnie Wardlaw
CONTRACTS MANAGER/PROJECT ASSISTANT
CONSTRUCTION GROUP
T BAILEY, INC.
(360) 630-5804 DIRECT
(360) 420-5309 CELL
(360) 293-3893 FAX
BWARDLAW@TBAILEY.COM
WWW.TBAILEY.COM

From: Bonnie Wardlaw
Sent: Thursday, December 22, 2022 1:54 PM
To: Phillip Hite <phite@highlinewater.org>; Carryn Frye <carryn@highlinewater.org>
Cc: Ryan Broussard <rbroussard@tbailey.com>; Justin Rawls <jrawls@tbailey.com>
Subject: RE: Highline Vent Replacement - T BAILEY PE #04

Attached please find our proposed progress billing #4 for the vent replacement project.

Please let us know if you need anything further to be able to process this for payment.

Thank you and Happy Holidays,

Bonnie Wardlaw
CONTRACTS MANAGER/PROJECT ASSISTANT
CONSTRUCTION GROUP
T BAILEY, INC.
(360) 630-5804 DIRECT
(360) 420-5309 CELL
(360) 293-3893 FAX
BWARDLAW@TBAILEY.COM
WWW.TBAILEY.COM

DocuSign Envelope ID: 681CCA1D-4D60-418D-9D9E-9422D786EB27

From: Bonnie Wardlaw
Sent: Wednesday, July 27, 2022 12:57 PM
To: 'Phillip Hite' <phite@highlinewater.org>; Carryn Frye <carryn@highlinewater.org>
Cc: Ryan Broussard <rbroussard@tbailey.com>; Justin Rawls <jrawls@tbailey.com>
Subject: RE: Highline Vent Replacement - T BAILEY PE #03

Attached please find our proposed progress billing #3 for the vent replacement project per the email trail below.

Please let us know if you need anything further to be able to process this for payment.

Thank you,

Bonnie Wardlaw
CONTRACTS MANAGER/PROJECT ASSISTANT
CONSTRUCTION GROUP
T BAILEY, INC.
(360) 630-5804 DIRECT
(360) 420-5809 CELL
(360) 293-3893 FAX
RYAN@TBAILEY.COM
WWW.TBAILEY.COM

From: Phillip Hite <phite@highlinewater.org>
Sent: Wednesday, July 27, 2022 12:12 PM
To: Ryan Broussard <rbroussard@tbailey.com>
Cc: Bonnie Wardlaw <bwardlaw@tbailey.com>; Carryn Frye <carryn@highlinewater.org>
Subject: RE: Highline Vent Replacement - T BAILEY PE #02

I received the COP and charges look correct.

Thanks,

Phil

From: Ryan Broussard <rbroussard@tbailey.com>
Sent: Wednesday, July 27, 2022 12:09 PM
To: Bonnie Wardlaw <bwardlaw@tbailey.com>; Carryn Frye <carryn@highlinewater.org>; Justin Rawls <jrawls@tbailey.com>; Jon Selbel <jselbel@highlinewater.org>; Lance <lance@coatin.com>; Phillip Hite <phite@highlinewater.org>; Mary Fossos <mfossos@highlinewater.org>
Subject: RE: Highline Vent Replacement - T BAILEY PE #02

Actually I would like to bill for our standby costs incurred for the washed out road at the Star lake tank. Phil please confirm your received our COP.

[Sorry Bonnie, I misspoke when we just talked a moment ago about not having anything new to bill this month].

Ryan Broussard
PROJECT MANAGER/ ESTIMATOR

DocuSign Envelope ID: 681CCA10-4D60-4180-9D9E-9422D786EB27

T BAILEY, INC.
(860) 630-5831 DIRECT
(860) 393-8876 CELL
(860) 293-3863 FAX
@BROUSSARD@TBAILEY.COM
WWW.TBAILEY.COM

From: Bonnie Wardlaw <bwardlaw@tbailey.com>
Sent: Wednesday, July 27, 2022 12:06 PM
To: Carryn Frye <carryn@highlinewater.org>
Cc: Ryan Broussard <rbroussard@tbailey.com>; Justin Rawls <rawls@tbailey.com>; Jon Seibel <jseibel@highlinewater.org>; Lance Coating-Engineers.com; Phillip Hite <phite@highlinewater.org>; Mary Fossos <mfossos@highlinewater.org>
Subject: RE: Highline Vent Replacement - T BAILEY PE #02

It does not look like T BAILEY will have a progress billing for this project this month.

Thank you for reaching out to check.

Bonnie Wardlaw
CONTRACTS MANAGER/PROJECT ASSISTANT
CONSTRUCTION GROUP
T BAILEY, INC.
(860) 630-5804 DIRECT
(860) 420-5309 CELL
(860) 293-3863 FAX
BWARDLAW@TBAILEY.COM
WWW.TBAILEY.COM

From: Mary Fossos <mfossos@highlinewater.org>
Sent: Tuesday, July 26, 2022 2:12 PM
To: Bonnie Wardlaw <bwardlaw@tbailey.com>
Cc: Ryan Broussard <rbroussard@tbailey.com>; Justin Rawls <rawls@tbailey.com>; Jon Seibel <jseibel@highlinewater.org>; Lance Coating-Engineers.com; Phillip Hite <phite@highlinewater.org>; Carryn Frye <carryn@highlinewater.org>
Subject: RE: Highline Vent Replacement - T BAILEY PE #02

Hello Bonnie,

Mary has retired and I am her replacement. Can you please send the next spreadsheet (PE #3) to me when it is ready? I have been asked to do a pay request.

Thank you,

Carryn Frye
Executive Assistant/Contract Coordinator | Highline Water District

Phone # 206.592.8932 | Email carryn@highlinewater.org



www.highlinewater.org

Our mission is to provide high quality water and excellent customer service while effectively managing District infrastructure for a reliable water system today and for future generations.

From: Bonnie Wardlaw <bwardlaw@tbailey.com>
Sent: Tuesday, June 28, 2022 9:53 AM
To: Phillip Hite <phite@highlinewater.org>; Mary Fossos <mfossos@highlinewater.org>
Cc: Ryan Broussard <rbroussard@tbailey.com>; Justin Rawls <jrawls@tbailey.com>; Jon Seibel <jseibel@highlinewater.org>; Lance <lance@coating-engineers.com>
Subject: RE: Highline Vent Replacement - T BAILEY PE #02

Attached please find our proposed progress billing #2 for the vent replacement project.

Please let us know if you need anything further to be able to process this for payment.

Thank you,

Bonnie Wardlaw
CONTRACTS MANAGER/PROJECT ASSISTANT
CONSTRUCTION GROUP

T BAILEY, INC.

(360) 630-5804 DIRECT
(360) 420-5309 CELL
(360) 293-3893 FAX
BWWARDLAW@TBAILEY.COM
WWW.TBAILEY.COM

From: Bonnie Wardlaw
Sent: Thursday, May 26, 2022 12:01 PM
To: 'Phillip Hite' <phite@highlinewater.org>; 'Mary Fossos' <mfossos@highlinewater.org>
Cc: Ryan Broussard <rbroussard@tbailey.com>; Justin Rawls <jrawls@tbailey.com>; 'Jon Seibel' <jseibel@highlinewater.org>; 'Lance' <lance@coating-engineers.com>
Subject: Highline Vent Replacement - T BAILEY PE #01

Attached please find our proposed first progress billing for the vent replacement project.

Please let us know if you need anything further to be able to process this for payment.

Thank you,

Bonnie Wardlaw
CONTRACTS MANAGER/PROJECT ASSISTANT
CONSTRUCTION GROUP

T BAILEY, INC.

(360) 630-5804 DIRECT
(360) 420-5309 CELL
(360) 293-3893 FAX
BWWARDLAW@TBAILEY.COM

Agenda Item No.: 5.2
Agenda Date: 09/18/23
Reviewed By: PH

RE: Accept as Complete – Project SW22-1 Provide and Install Replacement Tank Roof Vents At Bow Lake Tank, North Hill Tank, and Star Lake Tank
 T Bailey Contract 22-50-04

CATEGORY		FINANCIAL			
<i>Executive</i>	<input type="checkbox"/>	<i>Expenditures?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<i>Administrative</i>	<input type="checkbox"/>	<i>Budgeted?</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input checked="" type="checkbox"/>	<i>Not-to Exceed</i>			
		<i>Amount: \$</i> _____			

ATTACHMENTS:

1. Resolution 23-9-18B

COMMENTS:

Maintenance Contract #22-50-04 was completed by T Bailey Inc. in accordance with District Standards and the District Operations Manager recommends final acceptance. The General Manager concurs.

Construction Costs:	
Contract Amount:	\$ 109,500.00
Additions:	\$ 0.00
Reductions	\$ <u>1,811.94</u>
Subtotal:	\$ 107,688.06
10.1% Sales Tax:	\$ 10,876.49
Total Contract Amount:	\$ <u>118,564.55</u>