



HIGHLINE WATER DISTRICT Regular Board Meeting Minutes December 15, 2021

ATTENDEES			(Strikeouts indicate absence)
Commissioners	HWD Staff	HWD Attorney(s)	
Polly Daigle	Matt Everett, General Manager		
Todd Fultz	Jeremy DeMar, Assistant General Manager	CONSULTANTS	
Daniel Johnson - remote	Anne Paige, Finance/Administrative Manager		
Vince Koester	Phil Hite, Operations Manager	GUESTS	
Kathleen Quong-Vermeire	Mary Fossos, Project Coordinator, CIPs		

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:		December 1, 2021			
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers		Total Amount
Maintenance	09-075-0010	12/15/2021	27022	- 27073	\$ 159,675.81
Maintenance	09-075-0010	12/15/2021	302685	- 302686	\$ 2,549.42
Construction	09-075-3030	12/15/2021	902593	- 902598	\$ 159,825.92
ELECTRONIC FUNDS TRANSFERS					
	Fund No.	Period Ending	EFT Transfer Date		Total Amount
Payroll Tax	09-075-0010	11/26/2021	12/08/2021		\$ 32,237.86
Payroll Tax SL Buyback	09-075-0010	11/26/2021	12/15/2021		\$ 9,931.81
Direct Deposit – Payroll	09-075-0010	11/26/2021	12/03/2021		\$ 84,537.05
Direct Deposit – Payroll SL Buyback	09-075-0010	11/26/2021	12/08/2021		\$ 18,830.07
Dept of Retirement	09-075-0010	11/26/2021	12/06/2021		\$ 20,688.65
Dept of Retirement - Deferred Compensation	09-075-0010	11/26/2021	12/03/2021		\$ 6,807.50
Health Equity (KC-BEN96)	09-075-0010	11/26/2021	12/03/2021		\$ 148.22
Health Equity (KC-BEN105)	09-075-0010	11/26/2021	12/03/2021		\$ 127.03
HRA VEBA (KC-BEN60)	09-075-0010	11/26/2021	12/03/2021		\$ 9,177.75

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
3.1	21-12-15D	Resolution accepting developer extension as complete (Emerald Greens)

4. PUBLIC INPUT

No members of the public attended the meeting in-person or remotely.



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5. RESOLUTIONS/MOTIONS

Resolution 21-12-15A adopting the 2022 Budget. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 21-12-15B adopting the 2022 Capital Improvement Program. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 21-12-15C adopting the 2022 Goals & Objectives. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 21-12-15D accepting developer extension as complete (Emerald Greens). This resolution was authorized under the consent agenda.

6. STAFF/COMMISSIONERS/ATTORNEY

Anne Paige

6.1 Washington State Audit Exit Conference - The exit conference will be held at the 1/19/22 Board meeting.

6.2 Commissioners Timesheets - Anne asked the Board to submit their December timesheets by 12/15/21.

Phil Hite

6.3 Utility Worker Position – The District is in the process of hiring a utility worker with a start date of 1/3/22.

Jeremy DelMar

6.4 WASWD 2022 Commissioners Workshop – (01/29/22 at Lynnwood Embassy Suites – Jeremy asked the Commissioners to let him know if they will be attending the workshop. District staff will register those that plan to attend.

6.5 12/14/21 Tour of Pump Station No. 8 – Jeremy thanked the Commissioners for attending the tour and the dedication of the pump station to former Commissioner Landon for his 24 years of service to the customers of the District.

Matt Everett

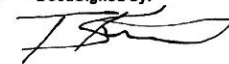
6.6 Tolling Agreement with City of Tukwila – The Tolling agreement was extended regarding the dispute between the parties regarding water that was conveyed to the City through the intertie connection. Seattle Public Utilities wants to discuss other options for payment with the District. Matt will update the Board at a future meeting.




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There being no further business of the District, President Fultz concluded the meeting at 9:14 a.m.


BOARD OF COMMISSIONERS

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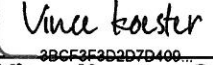
Todd Fultz, President

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Polly Daigle, Secretary

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Daniel Johnson, Commissioner

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Vince Koester, Commissioner

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Kathleen Quong-Vermeire, Commissioner