



HIGHLINE WATER DISTRICT Board Workshop Meeting Minutes October 26, 2021

ATTENDEES			(Strikeouts indicate absence)
Commissioners	HWD Staff	HWD Attorney(s)	
Polly Daigle - remote	Matt Everett, General Manager		
Todd Fultz	Jeremy DelMar, Assistant General Manager	CONSULTANTS	
Daniel Johnson - remote	Anne Paige, Finance/Administrative Manager		
Vince Koester	Phil Hite, Operations Manager	GUESTS	
Kathleen Quong-Vermeire - remote	Mary Fossos, Project Coordinator, CIPs		

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	October 20, 2021				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	Total Amount	
Maintenance	09-075-0010	10/27/2021	26873 - 26872	\$ 718,772.58	
Construction	09-075-3030	10/27/2021	902580 - 902582	\$ 75,321.67	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount	
Payroll Tax	09-075-0010	10/15/2021	10/27/2021	\$ 32,926.25	
Direct Deposit – Payroll	09-075-0010	10/15/2021	10/22/2021	\$ 85,382.67	
Dept of Retirement	09-075-0010	10/15/2021	10/25/2021	\$ 20,376.43	
Dept of Retirement - Deferred Compensation	09-075-0010	10/15/2021	10/22/2021	\$ 5,880.50	
Health Equity (KC-BEN96)	09-075-0010	10/15/2021	10/22/2021	\$ 148.22	
Health Equity (KC-BEN105)	09-075-0010	10/15/2021	10/22/2021	\$ 127.03	
HRA VEBA (KC-BEN60)	09-075-0010	10/15/2021	10/22/2021	\$ 9,501.83	
Department of Revenue – B & O Taxes	09-075-0010	10/15/2021	10/25/2021	\$ 112,750.10	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting in-person or virtually.



HIGHLINE WATER DISTRICT Board Workshop Meeting Minutes October 26, 2021

5. RESOLUTIONS/MOTIONS

Motion 21-10-26(1) duly made and seconded authorizing the District to continue with the current (2021) medical and dental methodology through 2022, where the District pays 100% of the premium as referenced in the Local 32 Collective Bargaining Agreement, Article 12-Benefits, Section 12.1 Medical and Dental Insurance. After discussion, the motion carried unanimously. (Reference October 20, 2021 Minutes, Item 6.2)

6. 3RD QUARTER FINANCIAL REPORT

Anne reviewed and discussed with the Board the Statement(s) of Net Position; Revenues, Expenses and Changes in Net Position; and the Sources and Applications of Funds (Budget vs. Actual). Jeremy is reviewing the projects for 2022 and discussed the issues with the supply chain.

7. OTHER

Anne Paige

7.1 Washington State Audit - The audit is in the planning stage. Staff is collecting information requested by the auditor. One focus of the audit may include cyber security.

Phil Hite

7.2 Kudos for Field Staff - The field staff was commended by a customer for their professionalism while working on a water main replacement project at S 270th Street.

Jeremy DelMar

7.3 2022 Capital Improvement Program (CIP) - Jeremy is working on the budget for the CIP. Due to the current supply chain issues, it is difficult to find core materials which may impact costs for future projects. Jeremy will update the Board at future meetings.

Matt Everett

7.4 Seattle Public Utilities CEO - Mami Hara left the position on 10/14/21 to assume the role of the CEO of US Water Alliance. Andrew Lee has been named the new CEO.

7.5 2022 Budget - Management is working on the budget. The District is planning a 3% rate increase in 2022 due to inflation. There was no rate increase in 2021.



**HIGHLINE WATER DISTRICT
Board Workshop Meeting Minutes
October 26, 2021**

There being no further business of the District, President Fultz concluded the meeting at 9:24 a.m.

BOARD OF COMMISSIONERS

Todd Fultz, President

DocuSigned by:
Polly Daigle
7BD0B6DD748D4ED...

Polly Daigle, Secretary

DocuSigned by:
Daniel Johnson
6E7D4CD7088F4C7

Daniel Johnson, Commissioner

Vince Koester, Commissioner

DocuSigned by:
Kathleen Quong-Vermeire
46ECA32C4556410

Kathleen Quong-Vermeire, Commissioner