



HIGHLINE WATER DISTRICT Regular Board Meeting Minutes August 18, 2021

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Polly Daigle - remote	Matt Everett, General Manager	
Todd Fultz - remote	Jeremy DelMar, Assistant General Manager	CONSULTANTS
Daniel Johnson - remote	Anne Paige, Finance/Administrative Manager	
Vince Koester	Phil Hite, Operations Manager	GUESTS
Kathleen Quong-Vermeire	Mary Fossos, Project Coordinator, CIPs	

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes: August 4, 2021				
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	08/11/2021	26635 - 26636	\$ 6,257.55
Construction	09-075-3030	08/18/2021	902557 - 902558	\$ 9,038.92
Maintenance	09-075-0010	08/18/2021	26637 - 26686	\$ 1,314,457.36
ELECTRONIC FUNDS TRANSFERS				
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount
Payroll Tax	09-075-0010	08/06/2021	08/13/2021	\$ 32,279.38
Direct Deposit – Payroll	09-075-0010	08/06/2021	08/13/2021	\$ 83,164.40
Dept of Retirement	09-075-0010	08/06/2021	08/16/2021	\$ 18,910.39
Dept of Retirement - Deferred Compensation	09-075-0010	08/06/2021	08/13/2021	\$ 5,645.50
Health Equity (KC-BEN96)	09-075-0010	08/06/2021	08/13/2021	\$ 278.12
Health Equity (KC-BEN105)	09-075-0010	08/06/2021	08/13/2021	\$ 127.03
HRA VEBA (KC-BEN60)	09-075-0010	08/06/2021	08/13/2021	\$ 9,526.83
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting remotely.



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5. RESOLUTIONS/MOTIONS

Resolution 21-8-18A authorizing SPU Wholesale Contract Negotiation Extension. Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 21-8-18B authorizing alternate plan to the Washington State Long Term Care Act. Motion duly made and seconded. After discussion the motion carried unanimously.

Motion 21-8-18(1) duly made and seconded to cancel the 9/15/21 Regular Board meeting due to conflict with the WASWD Fall Conference and directing staff to schedule a Special Board Meeting to be held on Tuesday, September 14th at 9:00 AM. After discussion the motion carried unanimously.

6. OTHER

Anne Paige

6.1 Alternative Plan to the Washington State Long Term Care Trust Act – Anne informed the Board that the District would like to offer the alternative plan by Allstate Life Insurance Plus LTC Coverage to staff at no cost to the District.

Jeremy DelMar

6.2 COVID Update – Two District employees tested positive for Covid. Two additional employees have been quarantined in accordance with Washington State guidelines. Discussion ensued. No action taken.

6.3 Board Meeting Conflict with WASWD Fall Conference – Jeremy asked the Board if they would like to cancel the 9/15/21 Board meeting and schedule a Special Board meeting on Tuesday 9/14/21 at 9:00 am. Action taken: See Item 5, Motion 21-8-18(1).

Phil Hite

6.4 1st Pl S AC Water Main Breaks (south of 202nd) – Phil informed the Board of two water main breaks that occurred on 8/11/21 and 8/13/21. The main was installed in 1954 and in poor condition. There was no property damage. The District will present a resolution at the 8/24/21 Board Workshop to declare an emergency to replace approximately 400 LF of 4" AC main with 8" ductile iron main.

Matt Everett

6.5 SPU Water Contract Discussion – Matt and Commissioner Quong-Vermiere attended the meeting remotely. The meeting was held on 8/17/21 at Coal Creek Utility District with other water purveyors. They said the meeting was productive. The next Seattle Operating Board meeting will be held on 9/2/21 and on 9/9/21, Coal Creek Utility District will hold another meeting with purveyors to discuss the contract update.



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There being no further business of the District, President Fultz concluded the meeting at 9:26 a.m.

BOARD OF COMMISSIONERS

DocuSigned by:

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Todd Fultz, President

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Polly Daigle, Secretary

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Daniel Johnson, Commissioner

Vince Koester, Commissioner

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Kathleen Quong-Vermeire, Commissioner