



**HIGHLINE WATER DISTRICT
Regular Board Meeting Minutes
August 4, 2021**

ATTENDEES		<small>(Strikeouts indicate absence)</small>
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Polly Daigle	Matt Everett, General Manager	
Todd Fultz	Jeremy DeMar, Assistant General Manager	CONSULTANTS
Daniel Johnson	Anne Paige, Finance/Administrative Manager	
Vince Koester	Phil Hite, Operations Manager	GUESTS
Kathleen Quong-Vermeire - remote	Mary Fossos, Project Coordinator, CIPs	

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes: July 27, 2021				
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Construction	09-075-3030	08/04/2021	902553 - 902556	\$ 16,745.45
Maintenance	09-075-0010	08/04/2021	26622 - 26634	\$ 44,580.92
ELECTRONIC FUNDS TRANSFERS				
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount
Payroll Tax	09-075-0010	07/30/2021	08/04/2021	\$ 32,181.29
Dept of Retirement	09-075-0010	07/30/2021	07/30/2021	\$ 18,476.02
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting remotely.

5. RESOLUTIONS/MOTIONS

Resolution 21-8-4A authorizing Interlocal Agreement with the City of SeaTac relating to HWD Project 18-5 34th Ave S Water Main Replacement. Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 21-8-4B commending Commissioner Daniel Johnson for fifteen years of service with the District. Motion duly made and seconded. After discussion the motion carried unanimously.



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6. STAFF/COMMISSIONERS/ATTORNEY

Anne Paige

6.1 Washington State Long Term Care Trust Act

Features: (1) The total Long Term Care amount is determined by the state not by the employee, is limited to \$36,500 with no ability to purchase additional coverage; (2) Premiums are subject to change; (3) To qualify for payment, employee must have worked and contributed to the fund for at least 10 years at any point in their life, without a break of more than 5 years OR 3 of the last 6 years before benefit is applied for and have worked at least 500 hours per year; (4) No coverage for non-working spouses; (5) If the employee moves out of the state of Washington, the LTC coverage is not portable; (6) Earliest benefit payment is January 2025; (7) Coverage does not build cash value nor provide a death benefit.

The monthly premium is based on the employees' annual salary. The monthly premium @ \$0.58 per \$100 Salary. The long-term care benefit is \$100 per day up to lifetime maximum of \$36,500.

The VEBA Administrator, Gallagher, solicited proposals for alternative insurance and found Allstate. The Allstate plan includes:

(1) Employee Guaranteed coverage of \$50,000 or \$75,000 - No underwriting delays and possible declines of coverage; (2) Premiums are level for the life of the plan*; (3) To qualify for payment, there is no minimum contribution time, premium amount or hours worked requirement; (4) Working Spouse Guaranteed coverage of \$50,000 - available even if employee elects not to enroll; (5) If the employee moves out of the state of Washington, the Cash Value Life with LTC coverage is portable; (6) First benefit payment can be made after 90 days; (7) Coverage builds cash value and provides a death benefit.

*Universal Life Target premiums are level to the funded to age.

Anne will email the Board the state's plan and Allstate's plan for their review. A third option would be for the employee to obtain their own plan.

The District would like to offer the alternative plan to staff at no cost to the District.

Jeremy DelMar

6.2 SeaTac Franchise – Jeremy informed the Board that Will Appleton, SeaTac Public Works Director, will meet with the manager of each participating district individually to discuss the draft franchise agreement. Jeremy discussed with the Board several provisions in the agreement. A meeting with Mr. Appleton, Matt, and Jeremy is scheduled for August 19th.

6.3 Federal Way Franchise – The city has not responded to the District's comments on the draft franchise agreement.



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There being no further business of the District, President Fultz concluded the meeting at 9:27 a.m.

BOARD OF COMMISSIONERS

DocuSigned by:

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Todd Fultz, President

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Polly Daigle, Secretary

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Daniel Johnson, Commissioner

Vince Koester, Commissioner

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Kathleen Quong-Vermeire, Commissioner