



Highline Water District Board Workshop Meeting Minutes March 23, 2021

| ATTENDEES | | (Strikeouts indicate absence) |
|--|--|---|
| COMMISSIONERS Polly Daigle - remote Todd Fultz - remote Daniel Johnson - remote Vince Koester Kathleen Quong-Vermeire - remote | HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engineering and Operations Manager Anne Paige, Finance/Administrative Manager Mary Fossos, Project Coordinator, CIPs | HWD ATTORNEY(S) CONSULTANTS GUESTS |

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

| Minutes: | March 17, 2021 | | | |
|----------------------------|----------------|--------------|-----------------|-----------------|
| WARRANTS | | | | |
| Fund Name | Fund No. | Warrant Date | Vouchers | AMOUNT |
| Maintenance | 09-075-0010 | 03/24/2021 | 26193 - 26215 | \$ 55,359.06 |
| Construction | 09-075-3030 | 03/24/2021 | 902472 - 902473 | \$ 1,056,925.97 |
| CONSENT AGENDA RESOLUTIONS | | | | |
| Item # | Resolution # | Description | | |
| None | | | | |

4. PUBLIC INPUT

No members of the public attended the meeting remotely.

5. RESOLUTIONS/MOTIONS

Resolution 21-3-23A amending Personnel Manual to incorporate COVID-19 Vaccination Policy (Appendix A2). Motion duly made and seconded. After discussion, the motion carried unanimously.

6. OTHER

Anne Paige

6.1 Staff Update – The District has hired a part-time employee (for approximately 8 to 9 months) to cover scheduled absences in the finance department. Matt informed the Board that an Operations department employee is on medical leave.



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There being no further business of the District, President Fultz concluded the meeting at 9:13 a.m.

BOARD OF COMMISSIONERS



Todd Fultz, President



Polly Dagle, Secretary



Daniel Johnson, Commissioner



Vince Koester, Commissioner



Kathleen Quong-Vermeire, Commissioner