



Highline Water District Regular Board Meeting Minutes February 17, 2021

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS Polly Daigle - remote Todd Fultz - remote Daniel Johnson - remote Vince Koester Kathleen Quong-Vermeire - remote	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engineering and Operations Manager Anne Paige, Finance/Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) CONSULTANTS GUESTS

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	February 3, 2021			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	02/10/2021	26042 - 26045	\$ 8,683.27
Maintenance	09-075-0010	02/17/2021	26046 - 26094	\$ 502,287.21
Maintenance	09-075-0010	02/17/2021	302666 - 302684	\$ 5,136.33
Construction	09-075-3030	02/17/2021	902464 - 902465	\$ 499,673.53
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	02/05/2021	02/17/2021	\$ 30,436.13
Direct Deposit – Payroll	09-075-0010	02/05/2021	02/12/2021	\$ 80,747.75
Dept of Retirement	09-075-0010	02/05/2021	02/16/2021	\$ 23,892.56
Dept of Retirement - Deferred Compensation	09-075-0010	02/05/2021	02/12/2021	\$ 5,195.50
Health Equity (KC-BEN96)	09-075-0010	02/05/2021	02/12/2021	\$ 278.12
Health Equity (KC-BEN105)	09-075-0010	02/05/2021	02/12/2021	\$ 127.03
HRA VEBA (KC-BEN60)	09-075-0010	02/05/2021	02/12/2021	\$ 8,242.80
Payroll Tax	09-075-0010	02/12/2021	02/24/2021	\$ 2,723.25

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
None		

4. PUBLIC INPUT

No members of the public attended the meeting remotely.

5. RESOLUTIONS/MOTIONS

No resolutions or motions were presented at the meeting.



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6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy Delmar

- 6.1 Florida Water Plant Cyber-Attack – Jeremy discussed the recent cyber-attack in Florida and gaps in their security system that allowed a hacker to remotely access the SCADA system and change the level of sodium hydroxide (lye) in the water.
- 6.2 Risk and Resilience Assessment – The vulnerability assessment passed and Carollo Engineers is now working on the Emergency Response Plan Update to comply with America’s Water Infrastructure Act of 2018.
- 6.3 Project 21-1 24th Ave S Water Main Replacement – The City of Des Moines has plans for road improvements, installation of sidewalks and storm improvements on 24th Ave S from S 223rd St to Kent-Des Moines Road. The District’s 10” AC water main conflicts with the proposed road improvements. Staff will present a resolution at a future Board meeting to authorize a contract with Parametrix to design the water main work.

Matt Everett

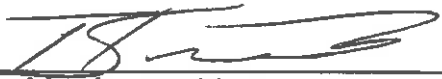
- 6.4 Auto Body Shop Fire (2/16/21) – Matt briefed the Board on the fire that occurred on S 211th Street & International Blvd.

Vince Koester


- 6.5 Office Open to Public? – Vince asked when the District office will be open to the public again. Matt responded that government offices will remain closed to the public until the Governor allows King County to be in Phase 3.

There being no further business of the District, President Fultz concluded the meeting at 9:24 a.m.


BOARD OF COMMISSIONERS



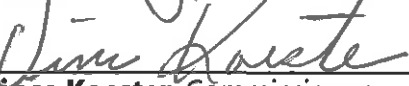
Todd Fultz, President



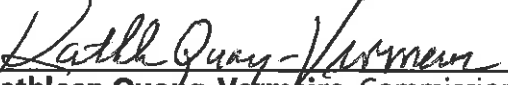
Polly Daigle, Secretary



Daniel Johnson, Commissioner



Vince Koester, Commissioner



Kathleen Quong-Vermetre, Commissioner