



Highline Water District Board Workshop Meeting Minutes February 23, 2021

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS Polly Daigle - remote Todd Fultz - remote Daniel Johnson - remote Vince Koester Kathleen Quong-Vermeire - remote	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engineering and Operations Manager Anne Paige, Finance/Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) CONSULTANTS GUESTS

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	February 17, 2021			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	02/24/2021	26095 - 26114	\$ 63,656.82
Construction	09-075-3030	02/24/2021	902466 - 902466	\$ 2,725.50
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting remotely.

5. RESOLUTIONS/MOTIONS

No resolutions or motions were presented at the meeting.

6. OTHER

Jeremy Delmar

6.1 Transfer Customer Water Service to HWD – A property at 17056 21st Ave SW in Normandy Park is currently served by KCWD 49. KCWD 49 and the property owner would like Highline to serve the property. A resolution to authorize an interlocal agreement with KCWD 49 for Highline to provide service to the property will be presented at a future Board meeting.

6.2 Military Rd Loop Water Main Replacement (Star Lake) – Sound Transit needs the main relocated as soon as possible because the main conflicts with the Federal Way Link Extension. Sound Transit is paying for the relocation of the main. District management is discussing options with legal counsel on how to proceed.



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6. OTHER

Matt Everett

6.3 Voluntary Donation of Sick Leave and Vacation Hours – Matt informed the Board that he would like to present a resolution at the 3/3/21 Board meeting to revise the District’s policy for donating sick leave hours to an employee with a serious illness and also allow donation of vacation hours to the policy. The Commissioners were all in agreement to revise the policy.

Vince Koester


6.4 AWWA 2021 Annual Conference (6/13/21-6/16/21) – The conference can be attended in-person or online and is being held at the San Diego Convention Center. Vince would like to attend the conference in-person.

There being no further business of the District, President Fultz concluded the meeting at 9:19 a.m.

BOARD OF COMMISSIONERS



Todd Fultz, President



Polly Daigle, Secretary



Daniel Johnson, Commissioner



Vince Koester, Commissioner



Kathleen Quong-Vermeire, Commissioner