



Highline Water District Board Workshop Meeting Minutes September 22, 2020

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Polly Daigle - Remote	Matt Everett, General Manager	
Todd Fultz - Remote	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS
Daniel Johnson-Remote	Debra Prior, Finance/Administrative Mgr.	
Vince Koester-Remote	Anne Paige, New Finance/Administrative Mgr.	VISITORS
Kathleen Quong-Vermeire - Remote	Mary Fossos, Project Coordinator, CIPs	

1. CALL TO ORDER

President Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes: September 16, 2020				
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	09/23/2020	25549 - 25570	\$ 81,341.88
Construction	09-075-3030	09/23/2020	902415 - 902420	\$ 264,448.88
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

No resolutions or motions were presented at the meeting.

6. OTHER

Jeremy DelMar

6.1 Developer Extensions - Staff is updating the Design and Construction Standards and Specifications and a resolution to adopt will be presented at a Board meeting in October.

Anne Paige

6.2 State Audit - The audit is ongoing. Staff is collecting information requested by the auditor. A focus of the audit is on cyber security.

Matt Everett

6.3 State Audit - Matt met with the auditor and President Koester is scheduled to meet remotely with the auditor for the risk assessment inquiry.



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Board Workshop Meeting Minutes
September 22, 2020**

There being no further business of the District, President Koester concluded the meeting at 9:09 a.m.

BOARD OF COMMISSIONERS



Vince Koester, President



Todd Fultz, Secretary



Polly Daigle, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner