



Highline Water District Regular Board Meeting Minutes July 1, 2020

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)	
Polly Daigle - Remote	Matt Everett, General Manager		
Todd Fultz - Remote	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS	
Daniel Johnson-Remote	Debra Prior, Administrative Manager		
Vince Koester - Remote	Mary Fossos, Project Coordinator, CIPs	VISITORS	
Kathleen Quong-Vermeire - Remote			

1. CALL TO ORDER

President Koester called the meeting to order at 9:02 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	June 23, 2020				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	07/01/2020	25250 - 25268	\$ 20,094.03	
Construction	09-075-3030	07/01/2020	902382 - 902385	\$ 9,808.93	
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Dept of Labor & Industries	09-075-0010	06/30/2020	07/24/2020	\$ 5,034.78	

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
None		

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

No resolutions were presented at the meeting.

6. OTHER

Matt Everett

6.1 WASWD Fall and Spring Conferences - The General Manager prepared a letter on behalf of the Board of Commissioners to Judi Gladstone, Executive Director, stating the Board's desire for WASWD to hold two in-person conferences a year. The Board reviewed the letter and unanimously approved the letter as written.



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6. OTHER

6.2 Delinquent Account Payment Plan - The latest proclamation of the Governor extended through 7/28/20 that no water service shut offs would be allowed and no late charges could be assessed due to COVID-19 pandemic. If the 7/28/20 deadline is not extended, the District's regular policy will be enforced if payment arrangements that are made during the Governor's restriction on service interruptions are not kept. The current delinquent bills (60 days or older) are at 14% (approximately \$110,000). Matt will update the Commissioners at the 7/15/20 Board meeting.

There being no further business of the District, President Koester concluded the meeting at 9:11 a.m.

BOARD OF COMMISSIONERS



Vince Koester, President



Todd Fultz, Secretary



Polly Daulte, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner