



Highline Water District Regular Board Meeting Minutes June 17, 2020

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Polly Daigle - Remote Todd Fultz - Remote Daniel Johnson-Remote Vince Koester Kathleen Quong-Vermeire - Remote	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) CONSULTANTS VISITORS	

1. CALL TO ORDER

President Koester called the meeting to order at 9:02 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	June 3, 2020			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	06/10/2020	25170 - 25171	\$ 5,470.51
Construction	09-075-3030	06/16/2020	902377 - 902377	\$ 19,024.29
Maintenance	09-075-0010	06/17/2020	25172 - 25229	\$ 1,016,339.57
Construction	09-075-3030	06/17/2020	902374 - 902376	\$ 322,692.88
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	05/29/2020	06/10/2020	\$ 29,809.99
Direct Deposit -- Payroll	09-075-0010	05/29/2020	06/05/2020	\$ 79,933.38
Dept of Retirement	09-075-0010	05/29/2020	06/08/2020	\$ 23,108.98
Dept of Retirement - Deferred Compensation	09-075-0010	05/29/2020	06/05/2020	\$ 3,275.00
Health Equity (KC-BEN96)	09-075-0010	05/29/2020	06/05/2020	\$ 279.16
Health Equity (KC-BEN105)	09-075-0010	05/29/2020	06/05/2020	\$ 124.52
HRA VEBA (KC-BEN60)	09-075-0010	05/29/2020	06/05/2020	\$ 3,349.98

CONSENT AGENDA RESOLUTIONS

Item #	Resolution #	Description
3.1	20-6-17A	Resolution accepting developer extension as complete (Vintage Housing Development at SeaTac)

4. PUBLIC INPUT

No members attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 20-6-17A accepting developer extension as complete (Vintage Housing Development at SeaTac) was approved under the consent agenda.

Resolution 20-6-17B commending employee (Jeff Laizure) for 30-years of service. Motion duly made and seconded. After discussion the motion carried unanimously.



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6. 1ST QUARTER FINANCIAL REPORT 2020

Debbie reviewed and discussed with the Board the Statement(s) of Net Position; Revenues, Expenses and Changes in Net Position; and the Sources and Applications of Funds (Budget vs. Actual).

7. OTHER

Debbie Prior

6.1 Finance/Administrative Manager Position - Advertisement for position has been posted.

Jeremy DelMar

6.2 Project 16-3 Mansion Hill Reservoir Relocation - The 4.5MG tank is coated and complete. The tank is being disinfected and will begin filling on Wednesday. T Bailey is working on grading, electrical and security. Fencing has begun and work is anticipated to be complete in July.

6.3 Mansion Hill 2.5 MG Tank - Jeremy informed the Board that the 2.5 MG tank will require a seismic retrofit and need to be painted next year.

6.4 Sound Transit Update - The 30" transmission main relocation work is done. The water main replacement along 30th Ave S will start in approximately two weeks.

Matt Everett

6.5 WASWD Government Relations Committee Meeting (6/11/20) - Discussed at the WASWD meeting were the goals and the following concerns for the 2021 legislative session: (1) State budget shortfall due to the COVID-19 pandemic; (2) Continuing shut-off elimination; (3) Franchise Implementation Limits; (4) Efforts to Increase Local Government Revenues; (5) Districts as Governments; (6) PFML Exemption for District Commissioners.

There being no further business of the District, President Koester concluded the meeting at 9:39 a.m.

BOARD OF COMMISSIONERS



Vince Koester, President



Todd Fultz, Secretary



Polly Daigle, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner