



Highline Water District Regular Board Meeting Minutes September 24, 2019

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) Eric Frimodt, Inslee Best CONSULTANTS GUESTS	

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

MINUTES: September 16, 2019				
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	09/26/19	24304 - 24317	\$ 62,964.02
Construction	09-075-3030	09/26/19	902276 - 902276	\$ 28,500.35
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Dept of Revenue – B&O Tax	09-075-0010	08/31/19	09/25/19	\$ 70,535.74
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 19-9-25A authorizing Memorandum of Possession and Use Agreement between Sound Transit and Highline Water District regarding the Federal Way Link Light Rail. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 19-9-25B authorizing the General Manager or Designee to execute an Advanced Utility Relocation Agreement between Sound Transit and Highline Water District for the Federal Way Link Extension (FWLE) Project and authorize staff to prepare individual task orders as required for implementation of the agreement. Motion duly made and seconded. After discussion, the motion carried unanimously.



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6. OTHER

Eric Frimodt (Inslee Best)

- 6.1 King County ROW Rental Charge Appeal (Oral Arguments) – The District’s legal counsel, Eric Frimodt, attended the proceedings in Olympia on 9/17/19. Discussion ensued. The justices will render a decision in 4 to 6 months. Frimodt will provide Matt with a video of the proceedings to forward to the Board of Commissioners.

Jeremy DelMar

- 6.2 Project 16-3 Mansion Hill Reservoir Relocation – The contractor has installed half of the roof and should complete in the next couple of weeks. All toxic soils (approximately 900 tons) have been removed from the site. The work will be completed next week.
- 6.3 S 216th St Emergency Water Main Replacement – Commissioner Koester asked Jeremy for a project update. Jeremy informed the Board that the construction work hours are from 6:00 pm to 6:00 a.m. The main installation will begin today. Discussion ensued. No action taken. Jeremy also addressed the staging at the District’s former Pump Station No. 5 site.

Debbie Prior

- 6.4 2019 Washington Finance Officers Association Annual Conference – Debbie and Sandi attended the conference last week.

Matt Everett

- 6.5 Enduris Meeting (9/19/19 - 2:30 pm @ HWD HQ) - Matt met with Sheryl Brandt, Executive Director, to discuss insurance needs and answer District questions.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:46 a.m.

BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President



Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner



George Landon, Commissioner