



## Highline Water District Regular Board Meeting Minutes September 4, 2019

<b>ATTENDEES</b>			(Strikeouts indicate absence)
<b>COMMISSIONERS</b>	<b>HWD STAFF</b>	<b>HWD ATTORNEY(S)</b>	
Todd Fultz	Matt Everett, General Manager		
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	<b>CONSULTANTS</b>	
Vince Koester	Debra Prior, Administrative Manager		
George Landon	Mary Fossos, Project Coordinator, CIPs	<b>GUESTS</b>	
Kathleen Quong-Vermeire			

**1. CALL TO ORDER**

President Quong-Vermeire called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<b>MINUTES:</b>	August 27, 2019			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	09/05/19	24225 - 24249	\$ 264,469.72
Construction	09-075-3030	09/05/19	902268 - 902272	\$ 67,202.49
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	08/23/19	09/04/19	\$ 30,492.83
Direct Deposit – Payroll	09-075-0010	08/23/19	08/30/19	\$ 83,922.34
Dept of Retirement	09-075-0010	08/23/19	09/03/19	\$ 23,295.98
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
3.1	19-9-4A	Resolution accepting developer extension as complete (Des Moines Elementary School)		

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 19-9-4A accepting developer extension as complete (Des Moines Elementary School) was approved under the consent agenda.

**6. STAFF/COMMISSIONERS/ATTORNEY**

**Jeremy DelMar**

6.1 Project 16-3 Mansion Hill Reservoir Relocation – Walls installed on tank. Contractor will begin installation of the columns and joists. The installation of the roof will follow.

**Debbie Prior**

6.2 WASWD Fall Conference (9/18/19-9/20/19) – Travel Advance checks for the Commissioners attending the conference will be distributed at the 9/16/19 Special Board Meeting.



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**Matt Everett**

- 6.3 Legislative Coffee & Constituents Event @ Café on Fourth (8/29/19-10:00 a.m.) – Senator Keiser, Rep. Tina Orwell, and Rep. Mia Gregerson addressed public concerns and discussed the Public Works Trust Fund. Matt attended the event in Kent. Commissioner Quong-Vermeire attended the same event that was held on 9/3/16 at the Matt Griffin YMCA in SeaTac.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:07 a.m.

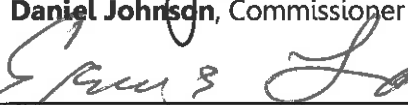
**BOARD OF COMMISSIONERS**

  
Kathleen Quong-Vermeire, President

  
Vince Koester, Secretary

  
Todd Fultz, Commissioner

  
Daniel Johnson, Commissioner

  
George Landon, Commissioner