



Highline Water District Regular Board Meeting Minutes July 17, 2019

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Todd Fultz	Matt Everett, General Manager	
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS
Vince Koester	Debra Prior, Administrative Manager	
George Landon	Mary Fossos, Project Coordinator, CIPs	GUESTS
Kathleen Quong-Vermeire		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

MINUTES: July 3, 2019				
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	07/05/19	302638 - 302638	\$ 1,561.86
Maintenance	09-075-0010	07/18/19	24051 - 24100	\$ 897,134.84
Construction	09-075-3030	07/18/19	902241 - 902249	\$ 692,817.93
ELECTRONIC FUNDS TRANSFER				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	06/28/19	07/10/19	\$ 33,302.64
Direct Deposit – Payroll	09-075-0010	06/28/19	07/05/19	\$ 79,708.07
Dept of Retirement - Deferred Compensation	09-075-0010	06/28/19	07/05/19	\$ 20,859.50
Health Equity (KC-BEN96)	09-075-0010	06/28/19	07/05/19	\$ 274.99
Health Equity (KC-BEN105)	09-075-0010	06/28/19	07/05/19	\$ 128.82
Health Equity (KC-GEN238)	09-075-0010	06/28/19	07/05/19	\$ 37.21
HRA VEBA (KC-BEN60)	09-075-0010	06/28/19	07/05/19	\$ 6,388.80
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Motion 19-7-17(1) duly made and seconded to authorize ratifying the General Manager’s decision to apply for a Public Works Trust Fund Loan for Project 16-2 Pump Station No. 8. After discussion, the motion carried unanimously.



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6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 Project 16-3 Mansion Hill Reservoir Relocation - Jeremy informed the Board that a resolution to authorize an amendment to Shannon & Wilson's contract for the Construction Services portion to address the soils remediation at the Mansion Hill Tank site, will be presented at the 7/23/19 Workshop for the Board's consideration.

Matt Everett

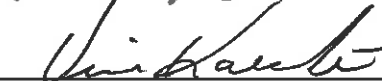
6.2 City of Burien Public Records Request - Matt informed the Board that Brian Wilson, City Manager, requested copies of the District's 2019-2020 Budgets, and Salary Schedule.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:12 a.m.

BOARD OF COMMISSIONERS



Kathleen Quong-Vermeire, President



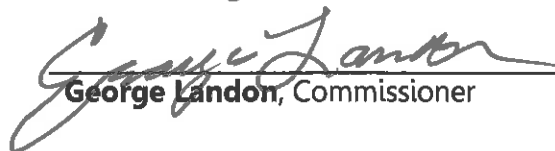
Vince Koester, Secretary



Todd Fultz, Commissioner



Daniel Johnson, Commissioner



George Landon, Commissioner