



Highline Water District Board Workshop Meeting Minutes February 26, 2019

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)	
Todd Fultz	Matt Everett, General Manager	John Milne, Inslee Best	
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS	
Vince Koester	Debra Prior, Administrative Manager		
George Landon	Mary Fossos, Project Coordinator, CIPs		
Kathleen Quong-Vermeire			

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	February 20, 2019				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	02/28/19	23616	- 23647	\$ 74,471.98
Maintenance - Payroll	09-075-0010	02/28/19	302613	302631	\$ 4,733.84
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date		AMOUNT
Department of Revenue – B&O Tax	09-075-0010	01/31/19	02/25/19		\$ 77,976.06
Payroll Tax	09-075-0010	02/22/19	03/06/19		\$ 2,509.91
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 19-2-26A authorizing Consulting Services Agreement #19-60-06 with Murraysmith for the design of Project 19-1 2019 AC Water Main Replacement (North Hill). Motion duly made and seconded. After discussion the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 Project 18-2 International Blvd @ SR509 Road Improvements – A meeting was held with WSDOT at the District yesterday. Guidelines and scheduling were discussed. WSDOT has obtained the funding for this project. Deadlines for this project have been pushed up by a year which conflicts with Sound Transit’s agreement with WSDOT regarding ROW use. The District needs to submit 30% design to WSDOT by 4/14/19. The District will submit estimated costs to WSDOT for infrastructure relocation/replacement. Negotiations between the District and WSDOT will follow. If both HWD and WSDOT agree to terms, the District’s portion of the work would be done by a WSDOT contractor as a design/build.



**Highline Water District
Board Workshop Meeting Minutes
February 26, 2019**

Debbie Prior

- 6.2 Customer Service Representative Position – The final interview was held this morning. There are two finalists for the position.

Matt Everett

- 6.3 Watershed Restoration & Enhancement Committee WRIA 9 Duwamish/Green – At the 9/25/18 Board Workshop, Matt informed the Board that the Department of Ecology invited the District to join the Watershed Restoration and Enhancement Committee for the Duwamish-Green Watershed. On today's committee meeting agenda, Highline representation will be replaced by Covington Water District, which receives water from the Green River.
- 6.4 HWD/Tukwila Intertie Water Consumption – The District received a letter dated 1/28/19 from the City of Tukwila which was in response to Highline's letter dated 12/17/18. The City of Tukwila disputed Highline's contention that they should have to pay for the water they used through the intertie. On 2/25/19, the District responded to the City of Tukwila's 1/28/19 letter requesting a meeting to resolve the issue.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:31 a.m.

BOARD OF COMMISSIONERS


Kathleen Quong-Vermeire, President


Vince Koester, Secretary


Todd Fultz, Commissioner


Daniel Johnson, Commissioner


George Landon, Commissioner