



Highline Water District Board Workshop Meeting Minutes January 22, 2019

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)	
Todd Fultz	Matt Everett, General Manager	John Milne, Inslee Best	
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS	
Vince Koester	Debra Prior, Administrative Manager		
George Landon	Mary Fossos, Project Coordinator, CIPs		
Kathleen Quong-Vermeire	Logan Wallace, Sr. Project Engineer		

1. CALL TO ORDER

President Quong-Vermeire called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	January 16, 2019				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	01/24/19	23511 - 23527	\$ 230,686.45	
Construction	09-075-3030	01/24/19	902189 - 902189	\$ 2,821.89	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	01/11/19	01/23/19	\$ 28,051.44	
Direct Deposit – Payroll	09-075-0010	01/11/19	01/18/19	\$ 73,054.05	
Dept of Retirement	09-075-0010	01/11/19	02/15/19	\$ 21,611.15	
Dept of Retirement - Deferred Compensation	09-075-0010	01/11/19	01/18/19	\$ 3,593.44	
Health Equity (KC-BEN96)	09-075-0010	01/11/19	01/18/19	\$ 274.99	
Health Equity (KC-BEN105)	09-075-0010	01/11/19	01/18/19	\$ 128.82	
Health Equity (KC-GEN238)	09-075-0010	01/11/19	01/18/19	\$ 37.21	
HRA VEBA (KC-BEN60)	09-075-0010	01/11/19	01/18/19	\$ 4,945.39	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS

Geographic Information System (GIS) Presentation - Logan Wallace, Sr. Project Engineer, gave a PowerPoint presentation and discussed the benefits to update, upgrade, and expand the District's GIS.

Resolution 19-1-22A waiving competitive bidding requirements of RCW 57.08.050 for purchase limited to a single source of supply and authorizing the General Manager or designee to purchase and execute the ESRI Small Utility Enterprise Agreement for updating, upgrading, and expanding the District's Geographic Information System (GIS). Motion duly made and seconded. After discussion the motion carried unanimously.



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5. RESOLUTIONS

Resolution 19-1-22B authorizing Contract #19-70-03 with PumpTech, Inc. for the removal, inspection, and reinstallation of the Tye Well Pump and Motor. Motion duly made and seconded. After discussion the motion carried unanimously.

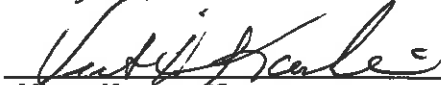
6. OTHER

No other items were presented at the meeting.

There being no further business of the District, President Quong-Vermeire concluded the meeting at 9:52 a.m.

BOARD OF COMMISSIONERS


Kathleen Quong-Vermeire, President


Vince Koester, Secretary


Todd Fultz, Commissioner


Daniel Johnson, Commissioner


George Landon, Commissioner