



Highline Water District Board Workshop Meeting Minutes May 22, 2018

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Insee Best CONSULTANTS	
		PUBLIC	

1. CALL TO ORDER

President Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	May 16, 2018 Regular Meeting				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	05/24/18	22630 - 22658	\$ 130,796.94	
Construction	09-075-3030	05/24/18	902111 - 902112	\$ 6,690.96	
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Department of Revenue - B&O Tax	09-075-0010	04/30/18	05/25/18	\$ 47,878.54	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 18-5-22A authorizing Consultant Contract #18-60-15 with PACE Engineers, Inc. for design services relating to Project 18-2 International Blvd at SR 509 Road Improvements. Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 18-5-22B authorizing developer extension agreement (Des Moines Creek North). Motion duly made and seconded. After discussion, the motion carried unanimously.

OTHER

Jeremy DelMar

6.1 Remote Telemetry Units (RTU's) – The 2018 Budget includes \$100,000 for the replacement of RTU's at remote sites. The District is working with S & B, Inc. for a proposal to replace the RTU's at Bow Lake Tank, Star Lake Tank, and Pump Station No. 4 (McMicken). The RTU's to be replaced are approximately 20 years old. Staff will present a resolution to authorize a contract with S&B, Inc. at a future Board meeting.

The District is also exploring using cellular transmission at the remote sites in lieu of telephone lines for better reliability. Staff will update the Board at a future meeting.



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OTHER

- 6.2 Valley View/Tukwila Loop Sewers Phase 1 –Valley View is installing sewers at S 158th St & 43rd Ave S (one block east of 42nd Ave S). Highline has a 4" AC water main that is located between houses in the project area and down a steep slope. Highline's water main is no longer needed and will be cut and capped. Valley View would like to use the pipe as a conduit to install sewer to the homes. Jeremy recommended working with John Milne to prepare an Interlocal Agreement to convey the water main to Valley View. The Board supported the project.
- 6.3 McMicken Well Repair – Jeremy met with RH2 Engineering on 5/2/18 to discuss their findings regarding the corrosion issues. RH2 postulates the corrosion was caused by hydrogen sulfide which when mixed with water becomes acidic and the presence of iron reducing bacteria. The cast iron and galvanized components corroded but the stainless steel parts were not affected. We are waiting for final recommendation from RH2 for pump selection. Staff is researching whether the damage would be covered by Enduris.

The bids for the District's RFP for inspection and cleaning of the well are due on 5/24/18.

Debbie Prior

- 6.4 2017 Annual Report – Debbie will email a copy of the annual report to the Commissioners next week for discussion at the 6/6/18 Board meeting.
- 6.5 1st Quarter Financials – Debbie will email the 1st Quarter Financials to the Commissioners next week for discussion at the 6/6/18 Board meeting.

There being no further business of the District, President Johnson concluded the meeting at 9:48 a.m.

BOARD OF COMMISSIONERS



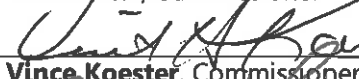
Daniel Johnson, President



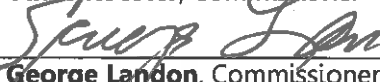
Kathleen Quong-Vermeire, Secretary



Todd Fultz, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner