



**HIGHLINE WATER DISTRICT  
King County, Washington**

**REGULAR BOARD MEETING AGENDA  
5/16/2018 @ 9:00 AM  
23828 30th Ave. S., Kent, WA 98032**

- 1. CALL TO ORDER** **President Johnson**
- 2. APPROVE AGENDA** **President Johnson**
- 3. CONSENT AGENDA** **President Johnson**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

<b>Minutes:</b>	May 2, 2018 Regular Meeting				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers		AMOUNT
Maintenance	09-075-0010	05/17/18	22581	- 22629	\$ 868,037.99
Construction	09-075-3030	05/17/18	902103	- 902110	\$ 539,742.29
ELECTRONIC FUNDS TRANSFER					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	05/04/18	05/16/18	\$ 27,708.46	
Direct Deposit – Payroll	09-075-0010	05/04/18	05/11/18	\$ 74,465.85	
Dept of Retirement	09-075-0010	05/04/18	06/15/18	\$ 20,998.51	
Dept of Retirement - Deferred Compensation	09-075-0010	05/04/18	05/11/18	\$ 3,947.50	
Health Equity (KC-BEN96)	09-075-0010	05/04/18	05/11/18	\$ 267.94	
Health Equity (KC-BEN105)	09-075-0010	05/04/18	05/11/18	\$ 121.91	
HRA VEBA (KC-BEN60)	09-075-0010	05/04/18	05/11/18	\$ 6,494.16	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

**3A. PUBLIC INPUT**

- 4. EXECUTIVE SESSION – PENDING LITIGATION RE: CITY OF FEDERAL WAY EXCISE TAX**  
As permitted by RCW 42.30.110(I), the Board may adjourn to discuss specific matters. The purpose and length of time needed for the executive session is to be announced for the record. The Board may discuss with legal counsel representing the agency matters related to agency enforcement actions, or to discuss with legal counsel representing the agency, litigation or potential litigation to which the agency, the governing body or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.



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**5. RESOLUTIONS/MOTIONS**

<b>Item #</b>	<b>Resolution or Motion #</b>	<b>Description</b>	<b>Presenter</b>
5.1	18-5-16A	Resolution authorizing modifying and increasing certain District fees and charges to pass through Federal Way excise tax and related fees and charges	Matt Everett
5.2	18-5-16B	Resolution commending employee (Keith Coburn) for ten years of service	Matt Everett
5.3	18-5-16C	Resolution authorizing developer extension agreement (Wingate by Wyndham Hotel)	Jeremy DelMar
5.4	18-5-16D	Resolution authorizing Release of Right of Entry (King County Recording No. 20110819000328) - YMCA of Greater Seattle	Jeremy DelMar
5.5	18-5-16E	Resolution authorizing Release of Easement (King County Recording No. 20091221000519) - YMCA of Greater Seattle	Jeremy DelMar
5.6	18-5-16F	Resolution authorizing granting an easement to the City of Des Moines (HWD Pump Station No. 5 Site)	Matt Everett

**6. STAFF/COMMISSIONERS/ATTORNEY**

**7. EXECUTIVE SESSION – EMPLOYEE PERFORMANCE REVIEW**

RCW 42.30.110(g) - To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.