



Highline Water District Special Board Meeting Minutes April 3, 2018

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)	
Todd Fultz	Matt Everett, General Manager	John Milne, Inslee Best	
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS	
Vince Koester	Debra Prior, Administrative Manager		
George Landon	Mary Fossos, Project Coordinator, CIPs	PUBLIC	
Kathleen Quong-Vermeire			

1. CALL TO ORDER

President Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	March 27, 2018 Board Workshop			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	04/05/18	22454 - 22488	\$ 389,513.08
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS

No resolutions were presented.

Motion 18-4-3(1) duly made and seconded to authorize the District to make a not-to-exceed financial contribution of \$1,000 to WASWD to file an Amicus Brief to protect municipal water rights. After discussion, the motion carried unanimously. (Reference Item 6.5)

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 Senior Project Engineer – Logan Wallace, the District’s new Senior Project Engineer, gave a brief background on his education and previous employment.

6.2 Project 18-4 McMicken Well Inspection and Cleaning – RH2 Engineering, the District’s consultant, recommended taking a hi-definition video of the well, cleaning the well, and inspecting the well screens to determine if additional repairs are necessary prior to installing the new pump. District staff will prepare a request for proposals and present a resolution to award a contract at a future Board meeting.

6.3 Project 17-3 12th Pl S & 13th Ave S AC Water Main Replacement – The City of SeaTac (Lead Agency) awarded the contract to Kar-Vel Construction, Inc. Construction will begin in May.



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Debbie Prior

- 6.4 Online Bill Payment (Point and Pay) – Debbie informed Commissioner Quong-Vermeire that the format for paying your bill and viewing the details of the bill cannot be on a single page.

Matt Everett

- 6.5 WASWD Amicus Brief (Water Rights) – Matt attended the 3/23/18 Washington Water Utilities Council (WWUC) meeting. Discussed at the meeting was the Crown West Realty vs. Dept. of Ecology case regarding appeal of Ecology's denial of applications to change and transfer perfected portions of water rights.

Matt asked the Board if they wanted the District to join a coalition with other water districts and make a financial contribution to help WASWD file an Amicus Brief to protect municipal water rights. Action Taken: Reference Item 5, Motion 18-4-3(1).

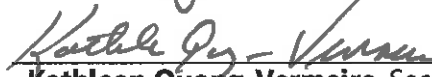
- 6.6 Kudos from Customers – The District received an email from Mack & Patricia Middleton thanking the District's crew for their field service addressing and resolving a water quality issue.

There being no further business of the District, President Johnson concluded the meeting at 9:19 a.m.

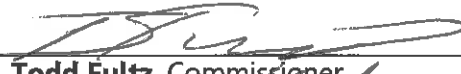
BOARD OF COMMISSIONERS




Daniel Johnson, President



Kathleen Quong-Vermeire, Secretary



Todd Fultz, Commissioner



Vince Koester, Commissioner



George Landon, Commissioner