



Utility Worker

Department: Engineering/Operations (Field)

Salary Range: \$3,988 to \$5,185

FLSA Status: Non-exempt

Union Membership: Plumbers & Pipefitters Local 32

Reports to: Field/Construction Supervisor

Prepared/Revised Date: January 2018

About the Position

The Utility Worker assists in the operation of the District water distribution system and provides exceptional service to both internal and external customers. Performs varied physically demanding manual work and operation of heavy and specialized equipment to maintain or repair water distribution systems. Also responsible for various maintenance program(s) related to water system and District facilities or vehicles. This is generally considered an entry level position.

Essential Duties and Responsibilities include the following. Other duties, responsibilities, and activities may change or be assigned at any time with our without notice.

- Perform preventive maintenance on all aspects of district water distribution system
- Replace, repair, maintain and install mains, hydrants, valves, blow-offs, meters, services, and other water system facilities
- Operate all construction tools (hand and powered), vehicles and equipment in an efficient manner
- Flagging and Traffic Control
- Perform minor building maintenance and repairs
- Ensure assigned vehicles, equipment and tools are maintained in safe and effective operating condition
- Prepare required forms and other documentation in an accurate and timely manner
- Perform on-call duty and respond to water emergencies after hours
- Perform all work safely and in accordance with Federal, State and District safety standards, including the use of appropriate safety equipment

Position Requirements

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Supervisory Responsibilities:

This position has no supervisory responsibilities.

Education, Experience and/or Skills:

- HS Diploma, GED or equivalent
- Experience in public utilities, especially water distribution, is desirable
- Basic mathematics
- Basic knowledge of water systems and/or construction operations and construction tools, equipment, and vehicles
- Able to learn the safe and effective operation of various construction equipment
- General familiarity in reading of maps and finding locations
- General familiarity with operation of Microsoft office suite to communicate and track program data. Ability to quickly learn additional computer software such as time keeping and field specific programs related to job duties
- Follow written and oral instructions, display good judgment, work independently and as a member of a team
- Ability to create good working relationship with co-workers and the general public, and ability to work well under pressure and stay calm in stressful situations.
- Valid Washington State driver's license with acceptable driving record
- Traffic Control Certification required within 6 months of employment
- Certifications required: CDL – Class A with tanker endorsement, Flagging, First-Aid, CPR, Forklift, WDM I, Trenching and Shoring Safety, and Asbestos/Cement Pipe Work or able to obtain within one year of employment
- Reside within 25 miles of District Headquarters

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position requires the employee to perform regular moderate to heavy physical exertion for extended periods of time and requires the physical ability to see, talk, hear, and feel. While performing the duties of this job, the employee is frequently required to sit, dig, twist, bend, jump, climb, balance, stoop, kneel, crouch, crawl, grip, push, pull, lift, reach at, above and below waist, walk quickly on uneven surfaces, and perform repetitive motions of the upper body, legs and feet. The employee is occasionally required to lift, carry, push or pull 100 pounds; frequently lift, carry, push or pull 50+ pounds; and continuously lift, carry, push or pull 25+ pounds. The employee may also be exposed to heights and be required to climb water tanks by ladder and is regularly exposed to vibratory tasks of upper and lower body while working with heavy construction tools or operating equipment.

Work Environment:

The noise level in the work environment is occasionally loud.
The employee is regularly exposed to outdoor weather conditions.
The employee is occasionally required to work in confined spaces.
The employee is regularly required work near moving traffic.
The employee is occasionally exposed to hazardous chemicals.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Highline Water District believes that each employee makes a significant contribution to our success. That contribution should not be limited by the assigned responsibilities. This position description is designed to outline primary duties, qualifications and job scope, but not limit our employees nor the organization to just the work identified. It is our expectation that each employee will offer his/her services wherever and whenever necessary to ensure the success of the company.