



Highline Water District Regular Board Meeting Minutes November 1, 2017

ATTENDEES		(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslaw Best CONSULTANTS

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	October 24, 2017 Workshop				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	11/02/17	21901 - 21921	\$ 20,084.06	
Maintenance	09-075-0010	11/03/17	21922 - 21924	\$ 5,828.97	
Construction	09-075-3030	11/02/17	902050 - 902051	\$ 12,058.29	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount	
Payroll Tax	09-075-0010	10/20/17	11/01/17	\$ 26,136.57	
Payroll Tax	09-075-0010	11/03/17	11/08/17	\$ 2,795.78	
Direct Deposit – Payroll	09-075-0010	10/20/17	10/27/17	\$ 63,819.06	
Dept of Retirement	09-075-0010	10/20/17	11/15/17	\$ 19,402.91	
Dept of Retirement - Deferred Compensation	09-075-0010	10/20/17	10/27/17	\$ 4,184.00	
Health Equity (KC-BEN96)	09-075-0010	10/20/17	10/27/17	\$ 264.58	
Health Equity (KC-BEN105)	09-075-0010	10/20/17	10/27/17	\$ 111.08	
HRA VEBA (KC-BEN60)	09-075-0010	10/20/17	10/27/17	\$ 5,637.10	
Dept of Revenue - B&O Tax	09-075-0010	09/30/17	10/26/17	\$ 112,331.09	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

3A. PUBLIC HEARING – PROPOSED 2018 RATES

The purpose of the hearing was to give the public an opportunity to comment on the proposed modification of the rates for 2018. President Fultz opened the public hearing at 9:02 a.m. to receive comments from the public on the proposed adoption of the 2018 Rates. The General Manager proposed a 2.6% rate increase to cover capital improvements and keep up with inflation. No members of the public attended the hearing. President Fultz closed the public hearing at 9:03 AM. Action Taken: Reference Item 5 – Resolution 17-11-1A.



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4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 17-11-1A adopting the 2018 Water Rates and amending accordingly the Highline Water District Code (HWDC), Title 6 Water Service Rates and Charges, Chapter 6.04 Rates, Section 6.04.020 Water/Miscellaneous Rates (Monthly Commodity Charges and Monthly Meter Base Rates) and Section 6.04.030 (Monthly Rental Rate & Commodity Charges). Motion duly made and second. After discussion the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Debbie Prior

6.1 State Audit - Commissioner Quong-Vermeire will meet with the auditor today to discuss the District's risk assessment.

Matt Everett

6.2 King County Proposed Franchise Rental Fees (Unincorporated King County) – Matt provided the Board with a letter from Anthony O. Wright, Division Director, regarding Ordinance 18403, which was passed by the King County Council in November 2016 and directs the County to derive compensation for the use of County rights-of-way. Matt forwarded the letter to John Milne, Insee Best, for review.

6.3 11/15/17 Board Meeting – Jeremy will be on vacation and Debbie will be attending the Harris Conference and will miss the 11/15 Board meeting. Commissioner Koester stated that he will also miss the 11/15 Board meeting because he will be on vacation at that time.

Kathleen Quong-Vermeire

6.4 Infrastructure Assistance Coordinating Council Conference (IACC) 10/24-10/26/17 – Kathleen attended the conference last week.

Jeremy DelMar

6.5 McMicken Heights Well Update – Pump Tech was onsite last Thursday and Friday to remove the remaining pipe that broke off during the first attempt to pull the pump and motor out of the well. Pump Tech will attempt to remove the pump and motor from the well this Friday (11/3/17).



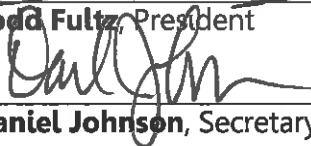
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There being no further business of the District, President Fultz concluded the meeting at 9:24 a.m.

BOARD OF COMMISSIONERS



Todd Fultz, President

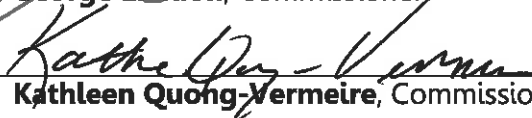


Daniel Johnson, Secretary

Vince Koester, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner