



Highline Water District Board Workshop Meeting Minutes August 22, 2017

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)	
Todd Fultz	Matt Everett, General Manager	John Milne, Inslee Best	
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	CONSULTANTS	
Vince Koester	Debra Prior, Administrative Manager		
George Landon	Mary Fossos, Project Coordinator, CIPs		
Kathleen Quong-Vermeire (left meeting @ 9:35 am)			

1. CALL TO ORDER

Secretary Johnson called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	August 16, 2017 Regular Meeting				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	08/24/17	21660 - 21690	\$ 35,117.29	
Construction	09-075-3030	08/17/17	902028 - 902028	\$ 9,327.00	
Construction	09-075-3030	08/24/17	902029 - 902030	\$ 822.50	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Dept of Revenue - B&O Tax	09-075-0010	07/31/17	08/28/17	\$ 95,610.86	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

No resolutions were presented at the meeting.



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6. SOUND TRANSIT UPDATE

Jeremy DelMar

Jeremy presented a figure illustrating the construction sequencing and funding between Sound Transit and the District.

Schedule 1 - 2017-2018

Mansion Hill Offsite Advance Utility Relocation 30" Transmission Main

Advertise late 2017 or early 2018 with construction completion by Summer of 2018.

Schedule 2 - 2018-2019

Mansion Hill Onsite Property Acquisition

Anticipate tank work to Follow Schedule 1 (July 2018)

Schedule 3 – 2019-2023

Sound Transit Developer Extension

Work to be funded by Sound Transit.

Schedule 4 – 2020+

Mansion Hill 600 Pressure Zone Improvements as discussed

Jeremy noted that a fifth schedule may be added to address the bridge that will be constructed by W.S.D.O.T. over the SR509 right-of-way. Staff will meet with W.S.D.O.T this week. No action taken by Board.

7. OTHER

No other items were presented for discussion.

There being no further business of the District, Secretary Johnson concluded the meeting at 9:38 a.m.

BOARD OF COMMISSIONERS



Todd Fultz, President



Daniel Johnson, Secretary



Vince Koester, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner