



Highline Water District Regular Board Meeting Minutes August 2, 2017

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best CONSULTANTS	

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	July 25, 2017 Board Workshop				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	08/03/17	21568 - 21596	\$ 68,596.68	
Construction	09-075-3030	08/03/17	902022 - 902025	\$ 26,526.39	
Maintenance - Payroll	09-075-0010	08/04/17	302575 - 302575	\$ 556.65	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	07/28/17	08/09/17	\$ 27,511.85	
Direct Deposit – Payroll	09-075-0010	07/28/17	08/04/17	\$ 66,037.74	
Dept of Retirement	09-075-0010	07/28/17	08/15/17	\$ 19,303.02	
Dept of Retirement - Deferred Compensation	09-075-0010	07/28/17	08/04/17	\$ 4,184.00	
Health Equity (KC-BEN96)	09-075-0010	07/28/17	08/04/17	\$ 264.58	
Health Equity (KC-BEN105)	09-075-0010	07/28/17	08/04/17	\$ 111.08	
HRA VEBA (KC-BEN60)	09-075-0010	07/28/17	08/04/17	\$ 5,637.10	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 17-8-2A authorizing developer extension (SeaTac Hyatt – 98188 Place LLC). Motion duly made and seconded. After discussion the motion carried unanimously.



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5. RESOLUTIONS/MOTIONS

Resolution 17-8-2B authorizing Amendment No. 1 to Contract #16-60-05 with Stantec Consulting Services Inc. for Phase 2 Demolition of 5.0 MG Reservoir and 0.25 MG Elevated and Construction of 4.5 MG Reservoir relating to Project 16-3 Mansion Hill Reservoir Relocation. Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 17-8-2C authorizing Amendment No. 2 to Contract #16-60-09 with RH2 Engineering, Inc. relating to Project 16-2 Pump Station No. 8 (Crestview). Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 17-8-2D authorizing developer extension (Waterview Crossing). Motion duly made and seconded. After discussion the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 Project SW17-1 S 223rd St Water Main Replacement - The City of Des Moines informed the District of its plan to install new storm piping along 24th Ave S between 224th St and S 227th St. The new storm conflicts with the District's existing 12" AC water main. A resolution to authorize an amendment to Pace's contract for the design will be presented at a future Board meeting.

6.2 McMicken Heights Well – Jeremy requested a proposal from Pump Tech to diagnose the decrease in production (pull pump and/or TV well). The production is now at 430 gpm. A resolution to authorize a contract with Pump Tech will be presented at a future Board meeting.

Matt Everett

6.3 WASWD Retro Program Changes – A Retro Committee meeting will be held today at 10:00 am to discuss proposed changes to the rules and the contracts for participants to sign. Matt and Commissioner Koester will attend the meeting.

6.4 Consumer Price Index-W (June 2016 to June 2017) – The CPI-W (3%) is included in the Local 32 contract for 2018. Matt recommended the same for non-bargaining employees.

Vince Koester

6.5 Lakehaven Utility District (LUD) – Commissioner Koester inquired about the status of purchasing water from LUD. Jeremy said that other priorities have delayed pursuing further at this time. If the Board is in favor of purchasing water from LUD, he would recommend a pilot study with LUD to determine the feasibility.



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There being no further business of the District, President Fultz concluded the meeting at 9:33 a.m.

BOARD OF COMMISSIONERS



Todd Fultz, President



Daniel Johnson, Secretary



Vince Koester, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner