



Highline Water District Regular Board Meeting Minutes May 3, 2017

ATTENDEES			(Strikeouts indicate absence)
COMMISSIONERS Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslie Best CONSULTANTS	

1. CALL TO ORDER

President Fultz called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Minutes:	April 25, 2017 Board Workshop			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	05/04/17	21247 - 21266	\$ 71,938.44
Construction	09-075-3030	05/04/17	901996 - 901996	\$ 48,196.66
ELECTRONIC FUNDS TRANSFERS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	04/21/17	05/03/17	\$ 27,534.65
Direct Deposit – Payroll	09-075-0010	04/21/17	04/28/17	\$ 66,528.24
Dept of Retirement	09-075-0010	04/21/17	05/15/17	\$ 16,717.99
Dept of Retirement - Deferred Compensation	09-075-0010	04/21/17	04/28/17	\$ 4,134.00
Health Equity (KC-BEN96)	09-075-0010	04/21/17	04/28/17	\$ 264.58
Health Equity (KC-BEN105)	09-075-0010	04/21/17	04/28/17	\$ 111.08
HRA VEBA (KC-BEN60)	09-075-0010	04/21/17	04/28/17	\$ 5,637.10
Division of Child Support	09-075-0010	04/21/17	04/28/17	\$ 253.59
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.



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5. RESOLUTIONS/MOTIONS

Resolution 17-5-3A authorizing the surplus of office equipment and vehicles. Motion duly made and seconded. After discussion, the motion carried unanimously.

Motion 17-5-3(1) duly made and seconded authorizing the dissolution of the Water Supply Association and the distribution of the remaining funds to the members. After discussion, the motion carried unanimously. Reference Item 6.1.

Motion 17-5-3(2) duly made and seconded authorizing the dissolution of the Seattle Purveyors Association and the distribution of the remaining funds to the members. After discussion, the motion carried unanimously. Reference Item 6.2.

Motion 17-5-3(3) duly made and seconded authorizing payment of \$1,000.00 to King County Special Purpose Districts Growth Management Planning Council (GMPC) for participation of the 2017-2018 staffing services. After discussion, the motion carried unanimously. Reference Item 6.3.

6. STAFF/COMMISSIONERS/ATTORNEY

Debbie Prior

6.1 Water Supply Association (WSA) Dissolution – Debbie informed the Board that the District entered into an Interlocal Agreement with the Water Supply Association on May 16, 2000. There has been no recorded activity since 3/26/01. A letter was sent to members of the association asking if they were in favor of dissolving the WSA to allow Highline to distribute the remaining funds. The Board was in favor of dissolving the WSA. Action Taken: Reference Item No. 5, Motion 17-5-3(1).

6.2 Seattle Purveyors Association Dissolution – Debbie informed the Board that an Interlocal Agreement with the Seattle Purveyors Association was authorized by Resolution 98-6-3D. There has been no recorded activity since 2000. Debbie recommended dissolving the association and distributing the remaining funds to the members. The Board was in favor of dissolving the Seattle Purveyors Association. Action Taken: Reference Item No. 5, Motion 17-5-3(2).

Jeremy DelMar

6.3 King County Special Purpose Districts 2016-2017 Staffing Services – Jeremy asked the Board if they wanted to contribute to the staffing services for the Growth Management Planning Council. The Board agreed for the District to contribute \$1,000.00. Action taken: Reference Item No. 5, Motion 17-5-3(3).



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There being no further business of the District, President Fultz concluded the meeting at 9:08 a.m.

BOARD OF COMMISSIONERS



Todd Fultz, President



Daniel Johnson, Secretary



Vince Koester, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner