

**HIGHLINE WATER DISTRICT
King County, Washington**

RESOLUTION 17-5-3A

**RESOLUTION AUTHORIZING THE SURPLUS OF
OFFICE EQUIPMENT AND VEHICLES**

WHEREAS, the District annually reviews its current inventory of office and field equipment, office furniture, vehicles and materials/supplies to justify that it has served its useful life, or due to its deteriorating condition (including the cost of continued maintenance and increased operating costs, safety concerns and storage limitations) its retention by the District is not justified.


Staff recommends approval of this resolution and the General Manager concurs.

NOW, THEREFORE, BE IT RESOLVED:

1. The office equipment and vehicles described on Exhibit A - Highline Water District May 2017 Surplus Items (attached and incorporated herein) are declared surplus.
2. The General Manager or designee is authorized to dispose of the surplus items in accordance with RCW 57.08.015.

ADOPTED BY THE BOARD OF COMMISSIONERS of Highline Water District, King County, Washington, at an open public meeting held this **3rd** day of **May 2017**.

BOARD OF COMMISSIONERS



Todd Fultz, President



Daniel Johnson, Secretary



Vince Koester, Commissioner



George Landon, Commissioner

Kathleen Quong-Vermeire, Commissioner

HIGHLINE WATER DISTRICT
 May 2017 Surplus Items

EXHIBIT A

Acquisition Date	Asset ID	Brand	Model	Description	Qty	Cost	Book Value	Condition	Location
5/6/1998	000523	Chevrolet	4x4 Pickup	CHEV-98 4 x 4 PU 7 V#07	1	\$ 21,515.47	0	Fair	Main Office
5/3/2005	000911	Chevrolet	Uplander	CHEV-2005 UPLANDER VAN V#66	1	\$ 17,784.98	0	Fair	Main Office
4/2/2009	001356	Hasler	IM460	POSTAGE MACHINE HASLER IM460	1	\$ 9,209.30	0	Fair	Main Office

Agenda Item No.: 5.1

Agenda Date: 5/03/17

Reviewed By: *DB ME*

Re: Authorize Surplus of Office Equipment and Vehicles

CATEGORY	
<i>Executive</i>	<input type="checkbox"/>
<i>Administrative</i>	<input checked="" type="checkbox"/>
<i>Engineering/Operations</i>	<input type="checkbox"/>

FINANCIAL						
<i>Expenditures?</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
<i>Budgeted?</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
<i>Amount:</i>						\$ _____

ATTACHMENTS:

1. Resolution 17-5-3A
2. Exhibit A – May 2017 Surplus Items

COMMENTS:

The District annually reviews its current inventory of office and field equipment, office furniture, vehicles and materials/supplies to justify that it has served its useful life, or due to its deteriorating condition (including the cost of continued maintenance and increased operating costs, safety concerns and storage limitations) its retention by the District is not justified.

All surplus items will be disposed of in accordance with the guidelines of RCW 57.08.015.