



## Highline Water District Regular Board Meeting Minutes April 5, 2017

<b>ATTENDEES</b>			(Strikeouts indicate absence)
<b>COMMISSIONERS</b>	<b>HWD STAFF</b>	<b>HWD ATTORNEY(S)</b>	
Todd Fultz	Matt Everett, General Manager	<del>John Milne, Insee Best</del>	
<del>Daniel Johnson</del>	Jeremy DelMar, Engr./Operations Mgr.	<b>CONSULTANTS</b>	
Vince Koester	Debra Prior, Administrative Manager		
George Landon	Mary Fossos, Project Coordinator, CIPs		
Kathleen Quong-Vermeire			

**1. CALL TO ORDER**

President Fultz called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<b>Minutes:</b>	March 28, 2017 Workshop			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	04/06/17	21150 - 21176	\$ 75,705.40
Construction	09-075-3030	04/06/17	901989 - 901990	\$ 39,111.52
ELECTRONIC TRANSFER FUNDS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Dept of Labor & Industries	09-075-0010	03/31/17	04/26/17	\$ 12,456.35
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 17-4-5A terminating developer extension agreement (Belleme at Normandy Park – 18449 1st Ave S). Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 17-4-5B authorizing developer extension agreement (Belleme Townhomes - 18449 1st Ave S, Normandy Park). Motion duly made and seconded. After discussion, the motion carried unanimously.

**6. COMMISSIONERS/STAFF/ATTORNEY**

**Debbie Prior**

6.1 Advance Travel Checks- Debbie distributed the checks to the Commissioners attending the WASWD Spring Conference & Trade Show.

**Jeremy Delmar**

6.2 Highline Estates - S 240th Street – Jeremy informed the Board that the developer has requested a Latecomer Reimbursement Agreement for the developer extension. A resolution will be presented at a future Board meeting.



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**6. COMMISSIONERS/STAFF/ATTORNEY**

- 6.3 Sound Transit Letter of Understanding (Mansion Hill Reservoir Relocation) – John Milne, Inslee Best, is working with Sound Transit legal counsel to prepare a Letter of Understanding. A resolution to authorize the Letter of Understanding will be presented at a future Board meeting.
- 6.4 10th Pl SW – Hidden Valley Landslide (3/16/17) – District staff is monitoring the landslide. The landslide has progressed to the District’s water main trench and a small portion of the main is now exposed. Jeremy will meet on site with Shannon & Wilson, Geotechnical Consultant, to discuss options for protecting the water main and to continue providing water to the property owners. The General Manager sent a letter to the property owners requesting they submit a plan and schedule for repairing the slope and private road.

**Matt Everett**

- 6.5 Small Claim - King County District Court in Burien (Plaintiff - Sequoyiah Gordon) – Matt, Greg Wilson and insurance representative appeared in court on 3/29/17 to defend the District against allegations by the plaintiff that the District’s manhole cover caused damage to the plaintiff’s rental car. The judge ruled that the District was not liable for the damages.
- 6.6 Enduris Board of Directors Election – Matt discussed with the Commissioners the process for electing Board members.

There being no further business of the District, President Fultz concluded the meeting at 9:28 a.m.

**BOARD OF COMMISSIONERS**

  
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**Todd Fultz, President**

  
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**Daniel Johnson, Secretary**

  
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**Vince Koester, Commissioner**

  
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**George London, Commissioner**

  
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**Kathleen Quong-Vermeire, Commissioner**