



**Highline Water District  
Regular Board Meeting Minutes  
January 4, 2017**

<b>ATTENDEES</b>			(Strikeouts indicate absence)
<b>COMMISSIONERS</b> Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> <del>John Milne, Inslie Best</del> <b>CONSULTANTS</b>	

**1. CALL TO ORDER**

President Koester called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

<b>Minutes:</b>	December 21, 2016 Regular Meeting				
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	01/05/17	20809 - 20843	\$ 1,065,526.36	
Construction	09-075-3030	01/05/17	901965 - 901965	\$ 839.25	
ELECTRONIC FUNDS TRANSFERS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Department of Revenue - B&O Tax	09-075-0010	11/30/16	12/28/16	\$ 79,593.69	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS**

Resolution 17-1-4A electing the President of the Board of Commissioners. Motion duly made and seconded nominating Commissioner Todd Fultz to serve as President of the Board in 2017. After discussion, the motion carried unanimously.

Resolution 17-1-4B electing the Secretary of the Board of Commissioners. Motion duly made and seconded nominating Commissioner Daniel Johnson to serve as Secretary of the Board in 2017. After discussion, the motion carried unanimously.

Resolution 17-1-4C authorizing an eighteen-month time extension for completion of the Belleme at Normandy Park Developer Extension Project. Motion duly made and seconded. After discussion, the motion carried unanimously.

**6. PRESENTATION OF PLAQUE TO OUTGOING PRESIDENT (VINCE KOESTER)**

Newly-elected Board President Todd Fultz presented Commissioner Vince Koester with a plaque commending his service as the 2016 Board President.



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**7. COMMISSIONERS/STAFF/ATTORNEY**

**Jeremy Delmar**

- 7.1 Project 16-2 Pump Station No. 8 – The contract negotiations with RH2 Engineering for the design, permitting assistance and services during bidding, has been finalized. Discussion ensued. A resolution will be presented to the Board at the 1/18/17 meeting.
- 7.2 2016 Developer Extensions – The District collected an estimated \$1.2 million in connection charges in 2016.

**Debbie Prior**

- 7.3 State Audit – The audit is complete. The exit conference will be held at the 1/18/17 Board meeting.

**Matt Everett**

- 7.4 Joint Meeting with WASWD Executive Director – Commissioner Koester suggested that Highline and Midway Sewer schedule a joint meeting with Jim Kuntz to discuss respective issues and tour the facilities. Matt will work with Midway to schedule.
- 7.5 Normandy Park Franchise Agreement – Matt, Jeremy and the District’s legal counsel will bring a draft agreement to the Board at a future meeting.


**Kathleen Quong-Vermeire**

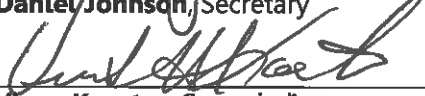
- 7.6 Water Infrastructure Finance and Innovation Act (WIFIA) – Kathleen reported that Congress has passed legislation to fund \$1.02 billion in loans for new water projects.

There being no further business of the District, President Fultz concluded the meeting at 9:47 a.m.

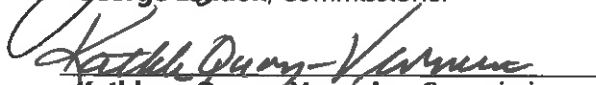
**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Todd Fultz, President

  
\_\_\_\_\_  
Daniel Johnson, Secretary

  
\_\_\_\_\_  
Vince Koester, Commissioner

  
\_\_\_\_\_  
George Landon, Commissioner

  
\_\_\_\_\_  
Kathleen Quong-Vermeire, Commissioner