



**Highline Water District  
Regular Board Meeting Minutes  
August 17, 2016**

<b>ATTENDEES</b>		
<b>COMMISSIONERS</b> Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> John Milne, Insllee Best  <b>VISITORS</b>
<b>Strikeouts indicate absence</b>		

**1. CALL TO ORDER**

President Koester called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes:** August 3, 2016 Regular Meeting

<b>WARRANTS</b>				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	08/09/16	20302 - 20302	\$ 3,449.16
Maintenance	09-075-0010	08/18/16	20303 - 20355	\$ 876,939.85
Construction	09-075-3030	08/18/16	901905 - 901912	\$ 443,759.40

**CONSENT AGENDA RESOLUTIONS**

Item #	Resolution #	Description
None		

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 16-8-17A amending the Highline Water District Code to incorporate the City of Des Moines Franchise Fee imposed on residents within the City. Motion duly made and seconded. After discussion the motion carried 4 to 1 with Commissioner Quong-Vermeire opposing.

Resolution 16-8-17B authorizing developer extension agreement (Residence Inn at SeaTac). Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 16-8-17C authorizing Release of Easement (King County Recording No. 9011160402). Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 16-8-17D accepting as complete Contract #16-50-02 with Streich Bros. for Project SW16-1 Vent Repairs. Motion duly made and seconded. After discussion the motion carried unanimously.



**Highline Water District  
Regular Board Meeting Minutes  
August 17, 2016**

**5. RESOLUTIONS/MOTIONS**

Resolution 16-8-17E accepting as complete Contract #15-70-10 with Kar-Vel Construction, Inc. for Project 13-1A Angle Lake AC Water Main Replacement. Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 16-8-17F authorizing agreement with North|Star Utilities Solutions to integrate the North|Star CIS and Badger Beacon AMA. Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 16-8-17G commending Commissioner Daniel Johnson for ten years of service with the District. Motion duly made and seconded. After discussion the motion carried unanimously.

Resolution 16-8-17H commending employee Nick Palmer for ten years of service with the District. Motion duly made and seconded. After discussion the motion carried unanimously.

**6. STAFF/COMMISSIONERS/ATTORNEY**

**Jeremy DelMar**

6.1 Tyee Well Redevelopment Update – Jeremy informed the Board that the Tyee Well is back on line and running during the day. Next week crews will gradually increase production to maximize production and recovery. The Supervisory Control and Data Acquisition (SCADA) system received programming updates to improve monitoring of the facility.

6.2 2nd Ave S Water Main Replacement (b/w S 202nd & S 204th) – The emergency water work is complete. District crews will repair a storm drain on Friday (8/19/16). Paving is scheduled for August 24-27.

**Matt Everett**

6.3 Public Hearing of Proposed GFC Rates for 2017 – Jeremy will give a presentation on the proposed GFC Rates for the public hearing to be held at the 8/23/16 Board Workshop. Staff will recommend an increase from \$3,521 per ERU to \$4,000 based on the findings of the study by the Financial Consulting Services Group (FCSG) for the financial chapter of the 2016 Comprehensive Water System Plan.

6.4 Proposed 2017 Labor, Equipment and Meter Rates – A resolution to authorize the proposed rates will be presented to the Board at a meeting in September.

6.5 Des Moines City Manager Retirement Reception – The reception will be held for Tony Piasecki today at the Des Moines Beach Park Dining Hall from 1:00 pm to 3:30 pm.

6.6 WASWD 2016 Fall Conference & Trade Show- Spokane, WA (9/21/16-9/23/16)  
Commissioners' Fultz, Johnson and Quong-Vermeire confirmed their hotel check-in/check-out dates with Matt.

6.7 Employee Appreciation Lunch Provided by the Board and Management – The Board will set a date for the luncheon to be held at the District office in early September.



**Highline Water District  
Regular Board Meeting Minutes  
August 17, 2016**

There being no further business of the District, President Koester concluded the meeting at 10:10 a.m.

**BOARD OF COMMISSIONERS**

---

**Vince Koester, President**

---

**Todd Fultz, Secretary**

---

**Daniel Johnson, Commissioner**

---

**George Landon, Commissioner**

---

**Kathleen Quong-Vermeire, Commissioner**