



## Highline Water District Regular Board Meeting Minutes July 20, 2016

ATTENDEES		
<b>COMMISSIONERS</b> Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> John Milne, Inslee Best  <b>VISITORS</b>
Strikeouts indicate absence		

**1. CALL TO ORDER**

President Koester called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes:** July 6, 2016 Regular Meeting

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	07/15/16	20204 - 20204	\$ 4,009.71
Maintenance	09-075-0010	07/21/16	20205 - 20253	\$ 127,568.20
Construction	09-075-3030	07/21/16	901891 - 901897	\$ 1,204,323.07
Construction	09-075-3030	07/20/16	901898 - 901898	\$ 6,843.75

ELECTRONIC TRANSFER FUNDS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	07/01/16	07/13/16	\$ 27,176.03
Direct Deposit – Payroll	09-075-0010	07/01/16	07/08/16	\$ 68,843.74
Dept of Retirement	09-075-0010	07/01/16	08/15/16	\$ 16,935.26
Dept of Retirement - Deferred Compensation	09-075-0010	07/01/16	07/08/16	\$ 4,073.00
Health Equity (KC-BEN96)	09-075-0010	07/01/16	07/08/16	\$ 256.96
Health Equity (KC-BEN105)	09-075-0010	07/01/16	07/08/16	\$ 101.18
HRA VEBA (KC-BEN60)	09-075-0010	07/01/16	07/08/16	\$ 6,457.50
Dept of Revenue - Leasehold Tax	09-075-0010	06/30/16	07/28/16	\$ 2,050.80
Dept of Licensing – Dyed Diesel Fuel Tax	09-075-0010	06/30/16	07/08/16	\$ 297.60

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
3.1	16-7-20A	Accept developer extension as complete (Angle Lake Estates)

**4. PUBLIC INPUT**

No members of the public attended the meeting.



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**5. RESOLUTIONS/MOTIONS**

Resolution 16-7-20A accepting Angle Lake Estates developer extension as complete. This resolution was accepted under the consent agenda.

Resolution 16-7-20B authorizing developer extension agreement (The Pinnacles at Des Moines). Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 16-7-20C authorizing developer extension agreement (Westview). Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 16-7-20D commending employee Dan Sleeth for thirty years of service with the District. Motion duly made and seconded. After discussion, the motion carried unanimously.

Motion 16-7-20(1) duly made and seconded authorizing WASWD Section IV to include Highline Water District in letter to King County Council Transportation, Economy, & Environment Committee that the proposed revisions to policies PF-3 and 1.F 102 in the King County Comprehensive Plan Update be deleted or modified to be consistent with the expressed language in the Growth Management Act. After discussion, the motion carried unanimously.

Motion 16-7-20(2) duly made and seconded authorizing the General Manager to compensate participants in sampling for Lead and Copper Rule, not to exceed \$500.00. After discussion, the motion carried unanimously.

**6. STAFF/COMMISSIONERS/ATTORNEY**

**Debbie Prior**

6.1 2nd Quarter Financial Report – Debbie will email the report to the Board this week for review at the 7/26/16 Board Workshop.

**Jeremy DelMar**

6.2 2nd Ave S Emergency Water Main Replacement – Miles Resources completed the main replacement on 2nd Ave S between S 202nd St & S 204th St. The road will be paved in August.

6.3 Tyee Well Redevelopment – Pump Tech installed the new pump and motor on 7/18/16. Upon completion of electrical work, District staff will purge the aquifer and perform test sampling of the water.

6.4 Project 14-3 Manhattan View Water Main Replacement – A final walk-through of the project with the City of Normandy Park is scheduled today at 11:30 a.m.

6.5 Project 13-1A Angle Lake Water Main Replacement – The project is expected to be completed by the end of this week.

**Matt Everett**

6.6 Retrospective Rating Refund from WASWD – The District received a refund of \$6,114.23.

6.7 Des Moines Franchise Fee – The franchise fee will become effective on September 1, 2016. The effective rate (Rate Revenue – Fire Component) for the District's Des Moines customers is 5.98%.



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There being no further business of the District, President Koester concluded the meeting at 9:42 a.m.

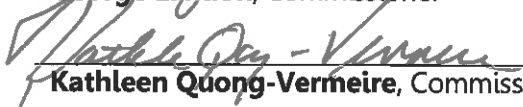
**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
**Vince Koester**, President

  
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**Todd Fultz**, Secretary

  
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**Daniel Johnson**, Commissioner

  
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**George Landon**, Commissioner

  
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**Kathleen Quong-Verneire**, Commissioner