



## Highline Water District Regular Board Meeting Minutes July 6, 2016

ATTENDEES		
<b>COMMISSIONERS</b> Todd Fultz Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	<b>HWD STAFF</b> Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. <del>Debra Prior, Administrative Manager</del> Mary Fossos, Project Coordinator, CIPs	<b>HWD ATTORNEY(S)</b> John Milne, Inslee Best  <b>VISITORS</b> Ken Kase
<b>Strikeouts indicate absence</b>		

**1. CALL TO ORDER**

President Koester called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes:** June 28, 2016 Regular Meeting

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	07/07/16	20191 - 20203	\$ 30,979.07
Construction	09-075-3030	07/07/16	901889 - 901890	\$ 14,926.06

ELECTRONIC TRANSFER FUNDS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Dept. of Labor & Industries	09-075-0010	06/30/16	07/28/16	\$ 10,574.63

**CONSENT AGENDA RESOLUTIONS**

Item #	Resolution #	Description
None		

**4. PUBLIC INPUT**

Ken Kase, General Manager, Midway Sewer District, attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 16-7-6A accepting the terms and conditions of City of Des Moines Ordinance No. 1651 authorizing a non-exclusive franchise to construct, maintain, operate, replace and repair a water system within public rights-of-way of the City of Des Moines, Washington. Motion duly made and seconded. After discussion, the motion carried 3 to 2, with Commissioners' Koester and Quong-Vermeire voting no.

Resolution 16-7-6B authorizing the AWWA Approach for fire cost allocation relating to the financial chapter of the 2016 Comprehensive Water System Plan. Motion duly made and seconded. After discussion, the motion carried unanimously.



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**5. RESOLUTIONS/MOTIONS**

Resolution 16-7-6C declaring an emergency and waiving the formal competitive bidding requirements of RCW 39.04.280(1)(e); (2)(b) and (3) and to retain a contractor for the emergency replacement work along 2nd Avenue South between S 202nd St and S 204th St. Motion duly made and seconded. After discussion, the motion carried unanimously.

Motion 16-7-6(1) duly made and seconded to authorize the General Manager to sign the Acceptance of Franchise (Exhibit A - City of Des Moines Ordinance No. 1651). After discussion, the motion carried 4 to 1 with Commissioner Quong-Vermeire abstaining.

Motion 16-7-6(2) duly made and seconded to add any required taxes to the City of Des Moines Franchise fee. After discussion, the motion carried 4 to 1 with Commissioner Quong-Vermeire abstaining.

Motion 16-7-6(3) duly made and seconded authorizing payment of \$500.00 to King County Special Purpose Districts Growth Management Planning Council (GMPC) for participation of the 2016-2017 staffing services. After discussion, the motion carried unanimously. Reference Item 6.3.

**6. STAFF/COMMISSIONERS/ATTORNEY**

**Jeremy DelMar**

6.1 Tyee Well Redevelopment (6/16/16 – 6/29/16) – Hokkaido Drilling re-established the well seal. The new pump and motor is scheduled to be installed during the week of July 18, 2016. Discussion ensued.

**Matt Everett**

6.2 Des Moines Franchise Fee – Discussion ensued. Action taken: Reference Motion 16-7-6(2)

6.3 King County Special Purpose Districts 2016-2017 Staffing Services – Matt asked the Board if they wanted to contribute to the staffing services for the Growth Management Planning Council. The Board agreed for the District to contribute \$500.00. Action taken: Reference Motion 16-7-6(3).

There being no further business of the District, President Koester concluded the meeting at 9:27 a.m.

**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Vince Koester, President

  
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Todd Fultz, Secretary

  
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Daniel Johnson, Commissioner

  
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George Landon, Commissioner

  
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Kathleen Quong-Vermeire, Commissioner