



**Highline Water District
Board Workshop Meeting Minutes
April 26, 2016**

ATTENDEES		
COMMISSIONERS	HWD STAFF	HWD ATTORNEY(S)
Todd Fultz	Matt Everett, General Manager	John Milne, Inslee Best
Daniel Johnson	Jeremy DelMar, Engr./Operations Mgr.	
Vince Koester	Debra Prior, Administrative Manager	VISITORS
George Landon	Mary Fossos, Project Coordinator, CIPs	
Kathleen Quong-Vermeire	Polly Daigle, Admin. Asst./DE Coordinator	
Strikeouts indicate absence		

1. CALL TO ORDER

President Koester called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: April 20, 2016 Regular Meeting

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	04/28/16	19971 - 19979	\$ 8,588.91
Construction	09-075-3030	04/28/16	901858 - 901858	\$ 4,957.41
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 16-4-26A authorizing a Non-binding Letter of Understanding with Sound Transit relating to the Federal Way Link Extension. Motion duly made and seconded. After discussion, the motion carried unanimously.

Motion 16-4-26(1) authorizing the General Manager to add a Meter Technician position. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. INFORMATION ABOUT LEAD AND DRINKING WATER

Matt noted the following about the District's water: (1) Safe to drink; (2) no lead in the District's water sources or distribution system; (3) Corrosion control chemicals are added to the water to reduce corrosion of plumbing materials; (4) Highline is a newer water distribution system compared to Seattle Public Utilities and Tacoma Public Utilities and does not have the same type of piping.



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7. 1ST QUARTER FINANCIALS

Debbie reviewed and discussed with the Board the Statement(s) of Net Position; Revenues, Expenses and Changes in Net Position; and the Sources and Applications of Funds (Budget vs. Actual). Jeremy updated the Board on the Capital Improvement projects.

8. TYEE WELL UPDATE

Jeremy gave a Power Point presentation on the status of the well rehabilitation. Discussion ensued.

9. OTHER

No other items were discussed.

There being no further business of the District, President Koester concluded the meeting at 10:20 a.m.

BOARD OF COMMISSIONERS



Vince Koester, President



Todd Fultz, Secretary



Daniel Johnson, Commissioner



George Landon, Commissioner



Kathleen Quong-Vermeire, Commissioner