



**HIGHLINE WATER DISTRICT  
King County, Washington**

**REGULAR BOARD MEETING AGENDA  
4/06/2016 @ 9:00 AM  
23828 30th Ave. S., Kent, WA 98032**

- 1. CALL TO ORDER** **President Koester**
- 2. APPROVE AGENDA** **President Koester**
- 3. CONSENT AGENDA** **President Koester**

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

<b>Minutes:</b>	March 22, 2016 Board Workshop			
WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	03/29/16	19869 - 19869	\$ 17,999.31
Maintenance	09-075-0010	04/07/16	19870 - 19908	\$ 555,425.84
Construction	09-075-3030	04/07/16	901847 - 901849	\$ 150,732.73
ELECTRONIC TRANSFER FUNDS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	03/25/16	04/06/16	\$ 25,197.53
Direct Deposit – Payroll	09-075-0010	03/25/16	04/01/16	\$ 63,432.07
Dept of Retirement	09-075-0010	03/25/16	04/15/16	\$ 15,814.64
Dept of Retirement - Deferred Compensation	09-075-0010	03/25/16	04/01/16	\$ 4,073.00
Health Equity (KC-BEN96)	09-075-0010	03/25/16	04/01/16	\$ 256.96
Health Equity (KC-BEN105)	09-075-0010	03/25/16	04/01/16	\$ 101.18
HRA VEBA (KC-BEN60)	09-075-0010	03/25/16	04/01/16	\$ 6,147.12
Dept of Labor & Industries	09-075-0010	03/31/16	04/28/16	\$ 8,318.06
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
3.1	16-4-6A	Accept developer ext. as complete (Des Moines Creek Business Park Phase 1, LLC)		
3.2	16-4-6E	Accept developer ext. as complete (Blueberry Lane PUD)		

**4. PUBLIC INPUT**

**5. RESOLUTIONS/MOTIONS**

Item #	Resolution or Motion #	Description	Presenter
5.1	16-4-6B	Resolution approving an intergovernmental agreement with Alderwood Water and Wastewater relating to a cooperative purchasing agreement	Matt Everett
5.2	16-4-6C	Resolution authorizing Amendment No. 1 to Contract 14-60-09 with Gray & Osborne, Inc. for Project 14-3 Manhattan View Water Main Replacement	Jeremy DelMar
5.3	16-4-6D	Resolution authorizing interlocal agreement between Highline and Midway Sewer District relating to Project 16-5 S 268th St Water and Sewer Main Replacements	Jeremy DelMar
5.4	16-4-6F <b>Pending</b>	Resolution authorizing a non-binding Letter of Understanding between Highline and Sound Transit relating to the Federal Way Light Rail Extension	Matt Everett Jeremy DelMar



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**6. STAFF/COMMISSIONERS/ATTORNEY**

- 7. EXECUTIVE SESSION - POTENTIAL LITIGATION Under RCW 42.30.110(1)(i)**  
Discuss City of Des Moines Franchise Agreement

John Milne  
Matt Everett

**8. EXECUTIVE SESSION – PERSONNEL (General Manager Performance Review)**

**RCW 42.30.110(g)** - To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to **RCW 42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.