



## Highline Water District Regular Board Meeting Minutes October 7, 2015

| <b>ATTENDEES</b>  |   |  |
|---|---|--|
| <b>COMMISSIONERS</b><br>Todd Fultz<br>Daniel Johnson<br>Vince Koester<br>George Landon<br>Kathleen Quong-Vermeire | <b>HWD STAFF</b><br>Matt Everett, General Manager<br>Jeremy DelMar, Engineering/Ops. Manager<br>Debra Prior, Administrative Manager<br>Mary Fossos, Project Coordinator, CIPs | <b>HWD ATTORNEY(S)</b><br>John Milne, Inslee-Best<br><br><b>VISITORS</b> |
| <b>Strikeouts indicate absence</b>  |   |  |

**1. CALL TO ORDER**

President Landon called the meeting to order at 9:00 a.m.

**2. APPROVE AGENDA**

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

**3. CONSENT AGENDA**

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes:** September 29, 2015 Special Meeting

| <b>WARRANTS</b>                            |              |               |                   |               |           |
|--|--------------|---------------|-------------------|---------------|-----------|
| Fund Name                                  | Fund No.     | Warrant Date  | Vouchers          | <b>AMOUNT</b> |           |
| Maintenance                                | 09-075-0010  | 10/08/15      | 19270 - 19296     | \$            | 44,817.81 |
| Construction                               | 09-075-3030  | 10/08/15      | 901787 - 901787   | \$            | 2,020.57  |
| Maintenance - Payroll                      | 09-075-0010  | 10/02/15      | 302529 - 302529   | \$            | 664.68    |
| <b>ELECTRONIC TRANSFER FUNDS</b>           |              |               |                   |               |           |
| Description                                | Fund No.     | Period Ending | EFT Transfer Date | <b>AMOUNT</b> |           |
| Payroll Tax                                | 09-075-0010  | 09/25/15      | 10/07/15          | \$            | 24,947.03 |
| Direct Deposit - Payroll                   | 09-075-0010  | 09/25/15      | 10/02/15          | \$            | 62,910.79 |
| Dept of Retirement                         | 09-075-0010  | 09/25/15      | 10/15/15          | \$            | 15,339.97 |
| Dept of Retirement - Deferred Compensation | 09-075-0010  | 09/25/15      | 10/02/15          | \$            | 3,708.00  |
| Health Equity (KC-BEN96)                   | 09-075-0010  | 09/25/15      | 10/02/15          | \$            | 197.30    |
| Health Equity (KC-BEN105)                  | 09-075-0010  | 09/25/15      | 10/02/15          | \$            | 88.64     |
| HRA VEBA (KC-BEN60)                        | 09-075-0010  | 09/25/15      | 10/02/15          | \$            | 3,665.50  |
| <b>CONSENT AGENDA RESOLUTIONS</b>          |              |               |                   |               |           |
| Item #                                     | Resolution # | Description   |                   |               |           |
| None                                       |              |               |                   |               |           |

**4. PUBLIC INPUT**

No members of the public attended the meeting.

**5. RESOLUTIONS/MOTIONS**

Resolution 15-10-7A commending employee (Dave Stanley) for 30 years of service with the District. Motion duly made and seconded. After discussion, the motion passed unanimously.



**Highline Water District  
Regular Board Meeting Minutes  
October 7, 2015**

**6. STAFF/COMMISSIONERS/ATTORNEY**

**Debbie Prior**

- 6.1 Flu Shots - Flu shots will be available for District staff and the Commissioners at the District Headquarters on October 8, 2015 (7:00 am – 8:00 am).
- 6.2 Employee '30-Yrs. Service' Luncheon – A luncheon for Dave Stanley, Field Supervisor, will be held on Thursday, October 8, 2015 at 12:00 pm at the District.
- 6.3 Commissioners' Washington State Retirement Eligibility – Debbie will give a presentation on the requirements at a future Board meeting.

**Matt Everett**

- 6.4 U.A. Local 32 Union Contract Negotiations – The current contract expires 12/31/15. The District received a letter from Kurt Swanson, Business Agent, Local 32, requesting to commence negotiations for a new agreement.
- 6.5 10/1/15 Seattle Operating Board Meeting/Tour of Chester Morse Lake – Matt attended the meeting last week and the tour. Matt said the water level was extremely low. Seattle is building a new floating pump plant with four submersible pumps. The anticipated completion date for the pump station is Fall of 2016.
- 6.6 9/24/15 Letter from KCWD 54 Customers – Kenneth and Priscilla La Belle sent a letter to KCWD 54, the City of Des Moines and Highline Water District regarding water quality issues with KCWD 54. The La Belle's expressed an interest in connecting to Highline Water District.

There being no further business of the District, President Landon concluded the meeting at 9:32 a.m.

**BOARD OF COMMISSIONERS**

\_\_\_\_\_  
**George Landon, President**

  
\_\_\_\_\_  
**Vince Koester, Secretary**

  
\_\_\_\_\_  
**Todd Fultz, Commissioner** 10/21/2015

  
\_\_\_\_\_  
**Daniel Johnson, Commissioner**

\_\_\_\_\_  
**Kathleen Quong-Vermeire, Commissioner**