



Highline Water District Regular Board Meeting Minutes August 19, 2015

ATTENDEES		
COMMISSIONERS Commissioner Position 1 - Vacant Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engineering/Ops. Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: August 5, 2015 Regular Meeting

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	08/12/15	19081 - 19082	\$ 49,410.00
Maintenance	09-075-0010	08/20/15	19083 - 19128	\$ 864,811.16
Construction	09-075-3030	08/20/15	901773 - 901776	\$ 6,900.98
ELECTRONIC TRANSFER FUNDS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	07/31/15	08/12/15	\$ 25,248.16
Direct Deposit - Payroll	09-075-0010	07/31/15	08/07/15	\$ 63,607.29
Dept of Retirement	09-075-0010	07/31/15	08/14/15	\$ 15,435.61
Dept of Retirement - Deferred Compensation	09-075-0010	07/31/15	08/07/15	\$ 3,708.00
Health Equity (KC-BEN96)	09-075-0010	07/31/15	08/07/15	\$ 197.30
Health Equity (KC-BEN105)	09-075-0010	07/31/15	08/07/15	\$ 88.64
HRA VEBA (KC-BEN60)	09-075-0010	07/31/15	08/07/15	\$ 3,951.63
CONSENT AGENDA RESOLUTIONS				
Item #	Resolution #	Description		
None				

4. PUBLIC INPUT

No members of the public attended the meeting.



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5. RESOLUTIONS/MOTIONS

Resolution 15-8-19A authorizing Interlocal Agreement with the City of SeaTac relating to Project 13-3 28th/24th Ave S Project. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. WSDOT SR 509 EXPANSION & SOUND TRANSIT FEDERAL WAY LIGHT RAIL EXPANSION

Jeremy DelMar

Sound Transit Federal Way Light Rail Expansion - Jeremy distributed documents from Sound Transit's website outlining the route alternatives and proposed station locations. The Sound Transit Board prefers the I-5 alignment.

Sound Transit and the District will meet in September to discuss impacts to District infrastructure based on selected alignment. Discussion ensued. No action taken.

WSDOT SR 509/SR 167 Expansion – Jeremy distributed documents from WSDOT's website outlining the proposed 509 projects. Discussion ensued. No action taken.

7. STAFF/COMMISSIONERS/ATTORNEY

Debbie Prior

7.1 State Audit – The audit is underway.

Matt Everett

7.2 Commissioner Position 1 Vacancy –The District has received three letters of interest. The deadline for submission is 8/21/15. The interview process will be discussed at the 8/25/15 Board Workshop.

7.3 Water Shortage Contingency Plan Update – The City of Seattle has implemented the advisory stage asking customers to use 10% less water. There is a potential for a mandatory stage if the hot, dry weather continues in September.

7.4 Enduris (Insurance Pool) – The District's premium was increased by approximately 2%. The liability coverage was doubled.

7.5 Enduris Anti-Harrassment Training – The District will host three 2-1/2 hour training sessions on September 1, 2015.

7.6 Headquarters Exterior Painting – District crews are painting the exterior of the building.

Kathleen Quong-Vermiere

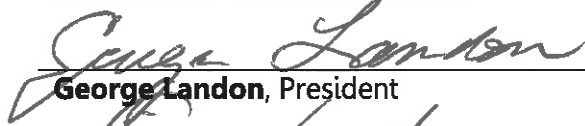
7.7 MGT-343 Disaster Management for Water and Wastewater Utilities – Kathleen informed the Board and staff that WASWD will host training provided by FEMA and Texas A&M Engineering Extension Services.



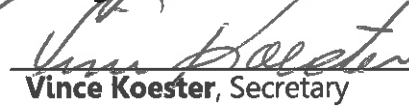
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There being no further business of the District, President Landon concluded the meeting at 9:51 a.m.

BOARD OF COMMISSIONERS

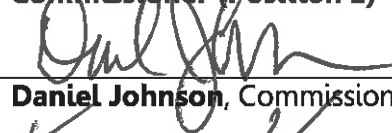


George Landon, President




Vince Koester, Secretary

Commissioner (Position 1) - Vacant



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner