



Highline Water District Regular Board Meeting Minutes May 6, 2015

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engineering/Operations Manager Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: April 28, 2015 Workshop

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	05/07/15	18737 - 18755	\$ 45,047.51
Construction	09-075-3030	05/07/15	901747 - 901749	\$ 17,903.07
ELECTRONIC FUNDS TRANSFERS				
Description	Fund No.	Period Ending	EFT Transfer Date	Total Amount
Payroll Tax	09-075-0010	04/24/15	05/06/15	\$ 24,505.91
Direct Deposit – Payroll	09-075-0010	04/24/15	05/01/15	\$ 62,138.25
Dept of Retirement	09-075-0010	04/24/15	05/15/15	\$ 12,665.34
Dept of Retirement - Deferred Compensation	09-075-0010	04/24/15	05/01/15	\$ 3,833.00
Health Equity (KC-BEN96)	09-075-0010	04/24/15	05/01/15	\$ 197.30
Health Equity (KC-BEN105)	09-075-0010	04/24/15	05/01/15	\$ 88.64
HRA VEBA (KC-BEN60)	09-075-0010	04/24/15	05/01/15	\$ 3,665.50
Item #	Resolution #	Description		
3.1	15-5-6A	Accept Developer Extension As Complete – Hibbford Glen		

4. PUBLIC INPUT

No members of the public attended the meeting

5. RESOLUTIONS/MOTIONS

Resolution 15-5-6A accepting developer extension as complete (Hibbford Glen). This resolution was accepted as complete under the consent agenda.



Highline Water District Regular Board Meeting Minutes May 6, 2015

5. RESOLUTIONS/MOTIONS

Resolution 15-5-6B authorizing developer extension agreement (The Reserve at SeaTac – AVS Communities). Motion duly made and seconded. After discussion, the motion carried unanimously.

Resolution 15-5-6C authorizing Amendment No. 1 to Contract 15-50-02 with RH2 Engineering, Inc. for assistance with the Tye Well Rehabilitation. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. STAFF/COMMISSIONERS/ATTORNEY

Jeremy DelMar

6.1 Tye Well Rehabilitation – Jeremy discussed the results of the well video taken by Robinson Noble. The stainless steel screens appeared in good condition with little corrosion. The consultant recommends the use of stainless steel components because it inhibits bacterial growth.

More research is being done to determine the best option for rehabilitating the well.

6.2 Developer Extensions – The District has received more water availability applications from developers than was anticipated this year. Jeremy discussed several of the projects proposed with the Board.

6.3 Project 13-3 24th/28th Ave Extension – Jeremy informed the Board that the City of SeaTac has postponed the project until 2016. The City and WSDOT will be working together regarding the construction of an overpass over the future 509 right-of-way.

6.4 New Federal Aviation Administration (FAA) Regional Headquarters –Panattoni was selected to construct the FAA's new regional headquarters at the Des Moines Creek Park. Construction will begin in 2016.

Matt Everett

6.5 Midway Sewer District – Surplus 2003 Camel Vactor Truck - Midway Sewer District has offered to sell their vactor truck to Highline for \$45,000. Matt recommended to the Board that the District purchase the truck. Matt polled the Board for their input and the Commissioners agreed for staff to pursue purchasing the vehicle. Matt said an interlocal agreement with Midway would be presented at a future Board meeting.

6.6 Engrossed Substitute Senate Bill 5048 – An Act Relating to the referendum of assumptions of water-sewer districts by cities and towns; amending RCW 29A.36.071; and adding 2 new sections to chapter 35.13A RCW.

Governor Inslee signed the assumption bill on May 6, 2015.

The law, which will go into effect in July, permits a referendum when voters in the area to be assumed file a qualifying petition after a city initiates the assumption process.

6.7 Potential Franchise Agreement with the City of SeaTac – Matt received an email from John Milne, HWD Legal Counsel, regarding the draft franchise agreement submitted by Highline to the City. The City is discussing the agreement internally. The City has requested the District provide the rate revenue generated within the City of SeaTac.



**Highline Water District
Regular Board Meeting Minutes
May 6, 2015**

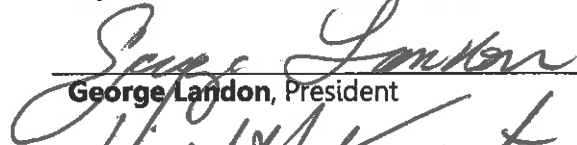
6. STAFF/COMMISSIONERS/ATTORNEY

6.8 Commissioner Vince Koester

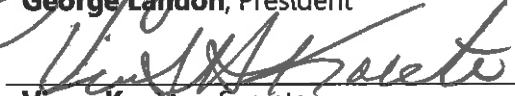
Vince mentioned that he spoke with several residents of Wesley Homes regarding their concerns of the water quality. Lisa Meinecke, Director of Resident Services, informed Vince that Eric Clarke, General Manager of KCWD 54, will meet with the residents next week to discuss their concerns.

There being no further business of the District, President Landon concluded the meeting at 9:56 a.m.

BOARD OF COMMISSIONERS



George Landon, President



Vince Koester, Secretary

Gerald R. Gulte, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner