



Highline Water District Regular Board Meeting Minutes April 1, 2015

ATTENDEES		
COMMISSIONERS Gerald R. Guite (arrived @ 9:04 am) Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: March 24, 2015 Board Workshop					
WARRANTS					
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT	
Maintenance	09-075-0010	04/02/15	18633 - 18649	\$ 38,065.58	
Construction	09-075-3030	04/02/15	901735 - 901737	\$ 36,676.38	
ELECTRONIC TRANSFER FUNDS					
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT	
Payroll Tax	09-075-0010	03/20/15	04/08/15	\$ 25,087.26	
Direct Deposit – Payroll (PAY47)	09-075-0010	03/20/15	04/03/15	\$ 63,231.86	
Dept of Retirement	09-075-0010	03/20/15	04/15/15	\$ 12,726.88	
Dept of Retirement - Deferred Compensation	09-075-0010	03/20/15	04/03/15	\$ 4,083.00	
Health Equity (KC-BEN96)	09-075-0010	03/20/15	04/03/15	\$ 197.30	
Health Equity (KC-BEN105)	09-075-0010	03/20/15	04/03/15	\$ 88.64	
HRA VEBA (KC-BEN60)	09-075-0010	03/20/15	04/03/15	\$ 3,665.50	
CONSENT AGENDA RESOLUTIONS					
Item #	Resolution #	Description			
None					

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 15-4-1A accepting as complete Project 12-1 Military Rd S Water Main Replacement. Motion duly made and seconded. After discussion, the motion carried unanimously.



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5. RESOLUTIONS/MOTIONS

Resolution 15-4-1B authorizing the S 200th Link Extension Parking Garage. Motion duly made and seconded. After discussion, the motion carried unanimously.

6. YEAR END FINANCIALS/ACTUAL VS. BUDGET

Debbie reviewed and discussed with the Board the Statement(s) of Net Position; Revenues, Expenses and Changes in Net Position; and the Sources and Applications of Funds (Budget vs. Actual). Debbie will present to the Board the Annual Report to the State Auditor before May 10, 2015.

7. STAFF/COMMISSIONERS/ATTORNEY

Matt Everett

7.1 Proposed Normandy Park Utility Tax – Matt attended the City of Normandy Park Public Hearing (3/31/15) on the City's 2015-2016 Budget Amendment, Ordinance 916 regarding a utility tax. Matt prepared a letter to be entered into the record which expressed the District's concern and opposition to the City's possible adoption of a utility tax on water revenues the District obtains from customers located within the City.

Commissioner Johnson asked staff to research the legality of the proposed utility tax. The other Board members concurred.

7.2 HWD Special Board Meeting (4/13/15 – 9:00 am) – Matt reminded the Board that the 4/15/15 Regular Board meeting was cancelled due to conflict with the WASWD Spring Conference and a Special Board meeting is scheduled for Monday, April 13, 2015.

8. OTHER?


No other items were discussed.

There being no further business of the District, President Landon concluded the meeting at 9:49 a.m.

BOARD OF COMMISSIONERS



George Landon, President



Vince Koester, Secretary



Gerald R. Grite, Commissioner



Daniel Johnson, Commissioner



Kathleen Quong-Vermeire, Commissioner