



Highline Water District Board Workshop Meeting Minutes January 27, 2015

ATTENDEES		
COMMISSIONERS Gerald R. Guite Daniel Johnson Vince Koester George Landon Kathleen Quong-Vermeire	HWD STAFF Matt Everett, General Manager Jeremy DelMar, Engr./Operations Mgr. Debra Prior, Administrative Manager Mary Fossos, Project Coordinator, CIPs	HWD ATTORNEY(S) John Milne, Inslee-Best VISITORS
Strikeouts indicate absence		

1. CALL TO ORDER

President Landon called the meeting to order at 9:00 a.m.

2. APPROVE AGENDA

Motion duly made and seconded to approve the Agenda as presented. The motion carried unanimously.

3. CONSENT AGENDA

Motion duly made and seconded to approve the Consent Agenda as presented. The motion carried unanimously.

Consent Agenda Items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner may remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: January 21, 2015 Regular Meeting

WARRANTS				
Fund Name	Fund No.	Warrant Date	Vouchers	AMOUNT
Maintenance	09-075-0010	01/29/15	18414 - 18428	\$ 74,014.24
Construction	09-075-3030	01/29/15	901705 - 901705	\$ 27,335.23

ELECTRONIC TRANSFER FUNDS				
Description	Fund No.	Period Ending	EFT Transfer Date	AMOUNT
Payroll Tax	09-075-0010	01/16/15	01/28/15	\$ 24,094.37
Direct Deposit – Payroll (PAY47)	09-075-0010	01/16/15	01/23/15	\$ 61,550.10
Dept of Retirement	09-075-0010	01/16/15	02/13/15	\$ 12,601.13
Dept of Retirement - Deferred Compensation	09-075-0010	01/16/15	01/23/15	\$ 3,783.00
Health Equity (KC-BEN96)	09-075-0010	01/16/15	01/23/15	\$ 197.30
Health Equity (KC-BEN105)	09-075-0010	01/16/15	01/23/15	\$ 88.64
HRA VEBA (KC-BEN60)	09-075-0010	01/16/15	01/23/15	\$ 3,665.50
Dept of Revenue - B&O Tax	09-075-0010	12/31/14	01/27/15	\$ 48,899.85

CONSENT AGENDA RESOLUTIONS		
Item #	Resolution #	Description
None		

4. PUBLIC INPUT

No members of the public attended the meeting.

5. RESOLUTIONS/MOTIONS

Resolution 15-1-27A authorizing 2015 General Engineering Services Contract #15-50-01 with PACE Engineers, Inc. Motion duly made and seconded. After discussion, the motion carried unanimously.



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6. PROJECT 14-1 WATER SYSTEM PLAN UPDATE – DRAFT DEMOGRAPHIC ANALYSIS DISCUSSION

Jeremy discussed with the Board the updated demand projections thru 2035. Carollo Engineer's projections are based on the following criteria: • Conservation Goals and Single Family Usage Values; • Growth Rates; • Peaking Factors; • Distribution System Leakage; • Other Authorized Use; • and Large Consumers. Jeremy answered questions from the Board.

7. STAFF/COMMISSIONERS/ATTORNEY

Debbie Prior

6.1 King County Investment Pool Meeting (1/29/15 – 1:30 p.m. at Bellevue City Hall) – Debbie plans to attend the meeting and will update the Board at the 2/4/15 Regular Board meeting.

Matt Everett

6.2 Utility Managers' Meeting (1/29/15 – 11:00 a.m. at Lakewood Water District) – Matt plans to attend the meeting.

6.3 WASWD Board of Directors Meeting (1/26/15 at 1:00 p.m.) - Matt attended yesterday's meeting.

Kathleen Quong-Vermeire

6.4 Washington State Legislature HB 1133 – 2015-16 - Kathleen informed the Board about proposed House Bill 1133 which would: • Authorize counties to impose a tax on utilities providing service to consumers within the county; • Establish a maximum tax rate of 6 percent; • Authorize counties to provide certain exemptions from the tax; • Obligate counties imposing a utility tax to provide a credit against utility taxes imposed by cities or towns.

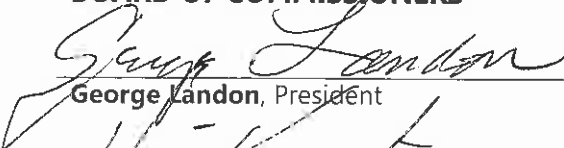
A public hearing in the House Committee was held on 1/22/15.

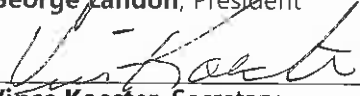
8. OTHER

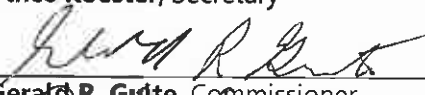
No other items were discussed.

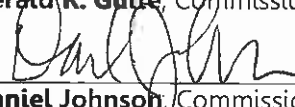
There being no further business of the District, President Landon concluded the meeting at 10:02 a.m.

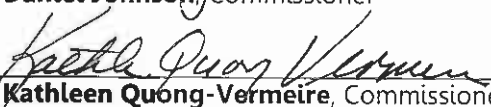
BOARD OF COMMISSIONERS


George Landon, President


Vince Koester, Secretary


Gerald R. Gutte, Commissioner


Daniel Johnson, Commissioner


Kathleen Quong-Vermeire, Commissioner